

**Florida Department of Education
Project Award Notification**

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| 1 PROJECT RECIPIENT For The Children, Inc | 2 PROJECT NUMBER 508-2443B-3PCC1 |
| 3 PROJECT/PROGRAM TITLE Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) - Continuation <p align="center">TAPS 23B036</p> | 4 AUTHORITY 84.287C 21st CCLC ESSA, Title IV, Part B USDE or Appropriate Agency FAIN#: S287C220009 |
| 5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date: | 6 PROJECT PERIODS Budget Period: 08/01/2022 - 07/31/2023 Program Period:08/01/2022 - 07/31/2023 |
| 7 AUTHORIZED FUNDING Current Approved Budget: \$512,829.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$512,829.00 | 8 REIMBURSEMENT OPTION Reimbursement with Performance |
| 9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>07/31/2023</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>09/20/2023</u> • Last date for receipt of proposed budget and program amendments: <u>05/31/2023</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: • Federal Award Date : <u>07/01/2022</u> • Last date for receipt of invoice : <u>07/31/2023</u> | |
| 10 DOE CONTACTS Program: Andria Cole Phone: (850) 245-0649 Email: Andria.Cole@fldoe.org Grants Management: Unit B (850) 245-0735 | Comptroller Office Phone: (850) 245-0401 UEI#: FZ7BMAC8C3Y1 FEIN#: F650950530001 |
| 11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. • All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. • The Department’s approval of this contract/grant does not excuse compliance with any law. | |
| 12 APPROVED: <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  <hr style="width: 30%; margin: 0 auto;"/> Authorized Official on behalf of the Commissioner of Education </div> <div style="text-align: center;">  <hr style="width: 30%; margin: 0 auto;"/> Date of Signing </div> <div style="text-align: right;">  </div> </div> | |

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

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| Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735 | A) Program Name: 21 st CCLC Barton Elementary School <p style="text-align: center;">TAPS NUMBER: 23B036</p> | DOE USE ONLY Date Received 7/11/22 |
| B) Name and Address of Eligible Applicant: FOR THE CHILDRE INC. 1718 Douglas Street Lake Worth beach, FL 33460 | | Project Number (DOE Assigned) 508-2443B-3PCC1 |
| C) Total Funds Requested: \$512,829.00 <hr style="width: 25%; margin-left: 0;"/> <p style="text-align: center;">DOE USE ONLY</p> Total Approved Project: 512,829.00 | D) Applicant Contact & Business Information | |
| | | Telephone Numbers: 561-512-8473 |
| | | E-mail Addresses: DurandisseR@forthechildrenfirst.org |
| | | UEI number: FZ7BMAC8C3Y1 FEIN number: 65-0950530 |
| CERTIFICATION | | |
| <p>I, <u>Reginale Durandisse</u>, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p> | | |
| E) _____ Signature of Agency Head | _____ Founder & CEO Title | _____ 07/08/2022 Date |

NOTICE TO ALL APPLICANTS

The purpose of this enclosure is to inform you about a new provision in the Department of Education's General Education Provisions Act (GEPA) that applies to applicants for new grant awards under Department programs. This provision is Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Public Law (P.L.) 103-382).

To Whom Does This Provision Apply?

Section 427 of GEPA affects applicants for new grant awards under this program. **ALL APPLICANTS FOR NEW AWARDS MUST INCLUDE INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS NEW PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.**

(If this program is a State-formula grant program, a State needs to provide this description only for projects or activities that it carries out with funds reserved for State-level uses. In addition, local school districts or other eligible applicants that apply to the State for funding need to provide this description in their applications to the State for funding. The State would be responsible for ensuring that the school district or other local entity has submitted a sufficient section 427 statement as described below.)

What Does This Provision Require?

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally-funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single

narrative, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of civil rights statutes, but rather to ensure that, in designing their projects, applicants for Federal funds address equity concerns that may affect the ability of certain potential beneficiaries to fully participate in the project and to achieve to high standards. Consistent with program requirements and its approved application, an applicant may use the Federal funds awarded to it to eliminate barriers it identifies.

What are Examples of How an Applicant Might Satisfy the Requirement of This Provision?

The following examples may help illustrate how an applicant may comply with Section 427.

- (1) An applicant that proposes to carry out an adult literacy project serving, among others, adults with limited English proficiency, might describe in its application how it intends to distribute a brochure about the proposed project to such potential participants in their native language.
- (2) An applicant that proposes to develop instructional materials for classroom use might describe how it will make the materials available on audio tape or in braille for students who are blind.
- (3) An applicant that proposes to carry out a model science program for secondary students and is concerned that girls may be less likely than boys to enroll in the course, might indicate how it intends to conduct "outreach" efforts to girls, to encourage their enrollment.
- (4) An applicant that proposes a project to increase school safety might describe the special efforts it will take to address concern of lesbian, gay, bisexual, and transgender students, and efforts to reach out to and involve the families of LGBT students

We recognize that many applicants may already be implementing effective steps to ensure equity of access and participation in their grant programs, and we appreciate your cooperation in responding to the requirements of this provision.

Estimated Burden Statement for GEPA Requirements

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit (Public Law 103-382. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1894-0005.

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Department of Education's General Education Provisions Act (GEPA)

Section 427 of the General Education and Provisions Act requires each applicant for funds (other than an individual person) includes in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs.

In the text area below, please provide a brief narrative outlining how your program will meet the requirements outlined in Section 427 of the General Education Provisions Act (GEPA).

It is the intent of For The Children Inc. (FTC) to fully comply with Section 427 of the General Education Provision Act (GEPA). The Youth & Family 21st CCLC will ensure that all services are appropriate to serve the needs of the specific target population. Information will be provided based on client language preference. We will follow the agency Non-Discriminatory Policy which ensures that everyone has access to services no matter of his or her gender, race, creed, sexual orientation, national origin, color, ethnicity, religion, disability, age, an economic status.

For The Children Inc.

Applicant Organization

Refisale Durandisse

Signature of Agency Head

Founder & CEO

Title

7/6/2022

Date Signed

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Section D

Florida Department of Education General Assurances, Terms, and Conditions for Participation in Federal and State Programs

Authority for Data Collection: 20 USC 1232e (a)

Planned Use of Data: The requirements established in United States Code Annotated, Title 20, Education, Chapter 31, Subchapter III, Section 1232(e), stipulate that “[e]ach local education agency which participates in an applicable program under which federal funds are made available to such agency through a state agency shall submit, to such an agency, a general application containing the assurances set forth in subsection [1232e] (b).” The application shall cover the participation by the local education agency and all other organizations participating in state and federal programs administered by the Florida Department of Education. These assurances are set forth below in the “General Assurances” section.


Instructions: These general assurances will be in effect for the duration of the project it covers. The state agencies or boards administering the projects covered by the application shall not require the submission or amendment of such an application unless required by changes in federal or state law, or by other significant change in the circumstances affecting an assurance in such application. The superintendent, agency head, or other authorized officer must sign the certification and return it to the following address. No payment for project/grant awards will be made by this agency without a current signed General Assurances form on file. For further information, contact the Florida Department of Education, Bureau of the Comptroller, at (850) 245-0401.

Certification:

I, the undersigned official am legally authorized to bind the named agency/organization of the State of Florida, hereby apply for participation in federally funded and/or state-funded education programs on behalf of the named agency/organization below. I certify that the agency will adhere to and comply with the General Assurances, Terms, and Conditions and all requirements outlined in the “Project Application and Amendment Procedures for Federal and State Programs” (Green Book).

| | | |
|-----------------------|---------------|---|
| For The Children Inc. | 508 | Reginale Durandisse, Founder & CEO |
| Typed Agency Name | Agency Number | Typed Name and Title of Authorized Official (Agency Head) |

I certify that the agency will adhere to each of the assurances contained in this set of *General Assurances, Terms, and Conditions for Participation in Federal and State Programs* as applicable to the project(s) for which this agency is responsible.

| | | |
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|  | 7/5/2022 | 561-493-1190 |
| Signature (must be original) | Date | Area Code/Telephone Number |

RD



2022-23 21st CCLC Subrecipient Assurances

The subrecipient agrees to the program requirements and expectations for the implementation of the 21st CCLC program as outlined in the Request for Proposals (RFP) and the assurances below. Each assurance must be initialed by the Agency Head. The final page must be signed by the agency head.

Program Operations

The 21st CCLC program will be fully operational and providing services to students within **30 calendar days** of receiving the DOE 200 award notification or within **14 calendar days** from the first day of incurring 21st CCLC expenditures, whichever is earlier. (RD)

Academic Focus

All academic services will be aligned with the curriculum in the core subject areas of each of the schools attended by the participating students. (RD)

Evidence-based Research

Program activities will be implemented based on evidence-based practices using the levels of evidence in the Every Student Succeeds Act. Activities must be based in evidence that shows that the students will meet challenging State academic standards. (RD)

Supplement, Not Supplant

Funds under this part will be used to increase the level of state, local and/or other nonfederal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local or non-federal funds. Subrecipients must also coordinate Federal, State, and local programs to make the most effective use of resources. (RD)

Facilities

Program facilities will be as available and accessible to participants as the students' local school. The facilities have sufficient resources to provide all proposed and required activities. The program will maintain equipment, security, resources and a clear strategy for the safe transportation of students to and from the center and home. The program will take place in a safe and easily accessible facility as outlined in the RFP, Florida Statutes and Florida Administrative Code. (RD)

Supplemental Meals

Students will be provided nutritious snacks and/or meals that meet the requirements of the United States Department of Agriculture (USDA) guidelines for afterschool snacks and summer meal supplements. A supplemental snack will be offered to each student, each day. A meal will be offered to each student when the program exceeds four hours of operation each day. Snacks/meals **cannot** be purchased with 21st CCLC funds and must come from other resources. Students will **not** be charged for costs associated with supplemental snacks/meals. (RD)

Students with Special Needs

Students with special needs will be afforded the same opportunities as children in the general population. Students with special needs include those who may be identified as English language learners (ELLs); homeless; migrant; or with physical, developmental, psychological, sensory or learning disabilities that result in significant difficulties in communication, self-care, attention or behavior, and are in need of more structured, intense supervision. Children with special needs shall not be excluded from the 21st CCLC program, regardless of the level or severity of need, provided that they can be safely accommodated. (RD)

For Federal Programs - General Education Provisions Act (GEPA)

A concise description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs was submitted with the proposal. For details refer to Section 427 of GEPA, Public Law 103-382, at www2.ed.gov/fund/grant/apply/appforms/gepa427.doc. (RD)

Collaboration with Schools

The program was developed and will be implemented in active collaboration with the schools attended by participating students and the community. (RD)

Community Awareness

The subrecipient gave notice to the community of its intent to submit an application to operate a 21st CCLC program. The agency will provide for public availability and review of the application and any waiver request after submission. (RD)

Property

Property acquired with 21st CCLC funds will remain within the appropriate facility for continued use in the 21st CCLC program until the funding period has expired. If the 21st CCLC program no longer exists at the end of the program period, all equipment will be distributed to another federal program. (RD)

Records Retention

The subrecipient will retain all records relating to the 21st CCLC program for which federal funds are received for a period of five (5) years after the completion of the last activity of the program or until such time as all pending reviews or audits have been completed and resolved. (RD)

Monitoring and Evaluation Activities

The subrecipient will fully cooperate with all monitoring, auditing, evaluation and reporting requirements established by the Florida Department of Education (FDOE) and/or authorized representatives. The program will submit all required data and reports, as required and/or requested, to the State of Florida (Florida Department of Financial Services and the Florida Department of Education) and the United States Education Department (USED). (RD)

Student Safety

The subrecipient will ensure that all procedures and regulations for health, fire, safety, pick-ups, parental/guardian consents, transportation, field trips, food, medical and other

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emergency procedures will be clearly listed and widely disseminated, and that they will conform to applicable local and state standards. (RD)


Suspension of the Grant

The department may suspend or terminate the grant with 30 days notice, in whole or in part, if federal funds supporting the grant are reduced or withdrawn, or for nonperformance by the subrecipient at any time during the term of the grant. The FDOE and the subrecipient may suspend or terminate the agreement, in whole or in part, upon mutual agreement. (RD)

Financial Consequences

If the subrecipient fails to meet and comply with the activities established in the approved application or make appropriate progress on the activities, and they are not resolved within two weeks of notification, the department will (1) approve a reduced payment, (2) request the applicant redo the work, if possible and/or (3) terminate the project. Activities subject to financial consequences include failure to meet student attendance targets, operate the program as indicated in the program schedule, report programmatic data, submit deliverables or meet the performance goals of the program. (RD)

By accepting grants funds, the undersigned hereby assures and agrees that, in accordance with statutes and regulations, the agency will comply with program assurances listed above; the approved application; the applicable rules, regulations and laws; and the rules, requirements, and expectations contained in the RFP.

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| Agency Name | FOR THE CHILDREN INC. |
| Agency Head or Authorized Agency Representative |  Signature |
| | Reginale Durandisse Printed name |
| Title | Founder &CEO |
| Date | 7/5/2022 |
| Phone No. | (561) 512-8473 |
| Email | durandissr@forthechildrenfirst.org |





**Assurance of Providing Equitable Services for Private Schools
(Private School Participation)**

21st CCLC programs are required to provide equitable services to eligible private school students, teachers and other education personnel. Applicants must assure that the agency has and will continue to ensure timely and meaningful consultation for equitable services to private school children and teachers within the local education service areas. 21st CCLC programs must, at a minimum, consult with officials from those private schools located in the specific geographic area(s) served by program site(s).

In accordance with 34 C.F.R. Part 76.656, provide the following information in reference to consultation and participation of eligible private schools in Title IV, Part B, 21st CCLC:

- (a) A description of how the applicant will meet the federal requirements for participation of students enrolled in private schools.

There is no private schools located where Barton Elementary School is situated.

- (b) The number of students enrolled in private schools who have been identified as eligible to benefits under the program.

N/A

- (c) The places and times that the students will receive benefits under the program.

N/A

- (d) The differences, if any, between the program benefits the applicant will provide to public and private school students, and the reasons for the differences.

N/A

Check this box if there are NO private schools located within the geographic area(s) of the site(s) where the 21st CCLC program is located.

AD

Florida 21st Century Community Learning Centers (21st
Program Year 2022-23



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| Agency Name | For The Children Inc. |
| Agency Head or Authorized Agency Representative | <i>Reginae Durandisse</i> Signature |
| | Reginae Durandisse Printed name |
| Title | Founder &CEO |
| Date | 7/5/2022 |
| Phone No. | 561-512-8473 |
| Email | durandisser@forthechildrenfirst.org |

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**For The Children Inc. (FTC) & Barton Elementary School
Youth & Family 21st CCLC Proposal**

3.1 Project Abstract or Summary

For The Children Inc. and Barton a Title I Elementary school propose the ***Youth & Family 21st CCLC*** to serve 25 students each in grade 2nd, 3rd, 4th and 5th. The 21st CCLC will open for 3 hours after school and 10 hours on school holidays and summer. The 21st CCLC will engage students through project-based learning (PBL) activities for literacy, STEM, nutrition and health education, physical and mental fitness. The 21st CCLC is designed to:

- improve academic performance
- improve health and positive choices
- increase physical and mental fitness ;
- increase parent involvement and engagement in at least 6 opportunities.

3.2 Community Notice and Needs Assessment (7 points)

3.2. a. Community Notice

FTC's Founder & CEO communicated the intention of participating in the 2018-2019 21st CCLC's RFP via phone calls to the Principal of Barton Elementary, its target school, as well as to the City of Lake Worth's officials where they program is housed, Palm Beach County Youth Services, School District Communications Department. FTC also informed the community about its grant application via social media and local radio stations WPBR 1340 AA, Radio 980 AM which are the most used communication tools to reach out to its children and families. The proposal will be shared on the agency website, with the school administration, the Palm Beach County School District, the City of Lake Worth and will be available to other organizations and to the public upon request.

Facebook was the conduit to send the RFP information to the community as it is its preferred medium, as follows: *"For The Children Inc. will submit a letter of intent to apply for the 21st Century Community Learning grant to the Florida Department of Education in partnership with Barton Elementary School. The proposal is due on Friday, August 10, 2018. We will target*

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Youth & Family 21st CCLC Proposal**

100 children in grade 2-5 who need additional help with reading, math and test taking strategies.

We will keep you posted on the final outcome.”

3.2. b. Needs Assessment

Poverty and violence have been recognized as interacting factors influencing academic performance. For The Children Inc. (FTC) is an agency located at the heart of one of the lowest socio-economic areas of Palm Beach County. Racially, the City of Lake Worth is predominantly White, however, the income rates in some city areas is \$30,000, which is below the federal poverty level. FTC serves minority clients (Haitians, Hispanics and Blacks) residing in zip codes 33460, 33461 and 33462 where the concentration of poverty is widespread and lately with the increasing number of parental deportations and incarcerations, single families' households' incomes have dropped as low as \$16,000 for a family of four. Where there is poverty, there is violence and South-East Lake Worth, gang criminality has been connected with increasing shootings and other crimes that affect the safety of the community.

Our approach is holistic and both numbers and qualitative reports drove our activities to identify the need for a 21st CCLC grant. By looking at Barton's Elementary School performance in the latest report, the Florida Department of Education classified Barton among the 300 lowest performing elementary schools based on a 3 year average of the English language arts achievement, math and science. Although in this area, Barton moved from a D to a C because of increased performance, only 30 percent of all eligible students reached level 3 or higher. In 2017, it is not surprising that in the FSA, only 45, 24, and 35 percent of 3rd, 4th, and 5th grades respectively achieved level 3 or higher.

Our research was not limited to education as it intersects with safety and health. We monitor the safety of our communities and partner with our Sheriff's Office to ensure that our children are not involved with the Juvenile Justice System and also check the health of our families via focus groups and surveys and regularly partner with food banks and business to feed our

**For The Children Inc. (FTC) & Barton Elementary School
Youth & Family 21st CCLC Proposal**

children as many of them complain of hunger on regular basis and some exhibit psychological distress due to family and community violence.

FTC is an afterschool program that works in collaboration but is an independent entity and apart from the Palm Beach County School District and from its own home school Barton elementary school. However, they collaborate on regular basis in relevant processes and issues affecting their mutual students. We use the Florida Department of Education web sites, the Palm Beach County School District, Children Services Council, the Birth to 22 from the Palm Beach County Youth Services and Prime Time reports. We use the local Palm beach County Sheriff's office, we survey our participants and their families on regular basis.

All data and research referenced in the application should be properly cited.

When children arrive at FTC, the need has already been determined; they live in one of the economically disadvantaged areas of Lake Worth and attend a Title I school. This is compounded with a high incidence of cultural dislocation as well as interpersonal conflicts in their families and violence in their community. In some families, the only English speaking person is the child, and in others, it is the child who has to assume a parental role to care for younger siblings when the parent has to work or is absent for any other reason. Family structure is diverse: single parent households, two biological parents, or one biological and one step parent, extended families, or have any other type of family arrangement. Overall, most of the children attending FTC Pre-K to 5th grade are Haitian (N=132; 53.2%), followed by African Americans (N=58; 23.3%), then Hispanics (N=45; 18.1%) and other race/ethnicities (N=13; 5.4%).

FTC is the only after school program providing services for this population and students remain on campus after school. The school is located in the center of the community and some children can walk some blocks after the program; a few are picked up by their parents or guardians and for those who reside 1.5 mile away and are not picked up, FTC provides transportation.

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Youth & Family 21st CCLC Proposal**

FTC is located on a large Haitian enclave in Palm Beach County and, as of today, there is no other program like it in the area that provides services to this population honoring their cultural heritage and sensitivities. In addition to Haitians, there is a number of Latino and Black-American families that have chosen FTC as their program of choice. Because many of our families are immigrants, our staff is multicultural (Haitian, Latino and American born of any race) and multilingual (English, Haitian Creole, French and Spanish). This is one of the main draws especially for parents who do not speak English. For this reason and in recognition that FTC provides excellent supplemental academic instruction, a safe and healthy environment where all needs, including physical and mental health are met, a substantial number of students are referred directly by the schools, youth court, other neighboring programs, churches, businesses, and even through way of mouth.

During it's nearly 19 years of operations, the FTC has developed and maintained an extensive network of resources, here it's just a sample. First and foremost, FTC Youth Zone which serves children ages 4-12 are located at Barton Elementary since inception to present. FTC has the support of the principal, staff, youth and parents at Barton Elementary to meet the core activities that are outlined on the need assessments. The City of Lake Worth has been a partner from the start. The Kids Zone which serves children ages 3-5 runs at the historic Osborne School which was the only establishment that served the area black children during the segregation years. In 2008 FTC placed the building in a referendum and asked the voters of the City of Lake Worth to lease the 4.63 acres for 100 years at the cost of \$12 per year.

The Palm Beach County Sheriff's office has a permanent presence at FTC to run the Explorer Club, teach law and order to the children regarding personal safety, street smart, Gang Resistance Education Training (GREAT), drug, alcohol and DUI prevention. The PNC Bank provides in-kind financial literacy which includes money management and offers saving accounts

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for the youth and their families. South University is working along FTC's Wellness Center on Mental Health issues and Caridad Clinic provides free well and sick visits to children and families with no insurance. Professional volunteers give their time on instruction from STEM, gardening, cooking classes, other organizations provide music, dance and art instruction, health education, and physical fitness in partnership with the City of Lake Worth Park and Leisure Department to children of all ages and families. The Palm Beach County United Way Food bank is a permanent partner along with other business to cover part of the food needs of the clients and larger community and Philanthropic organizations provide agency wide advice in a range of topics dealing with organizational processes. FTC also partners with many like-minded organizations such as to leverage resources so children can have classes at affordable fees.

Closing the gaps in services

The program is designed to address issues in six areas: 1)academic remediation through individualized homework assistance and tutoring; 2) integrating reading and writing with an emphasis on reading comprehension; 3) use of STEM to address science and mathematics; 4) Nutrition and positive choices, to address health outcomes and decrease the obesity epidemics in this population; 5)visual and performing arts to increase creative expression, physical fitness and social competencies; and 6) offer family support services that involve and engagement families in the education of their children and family well-beings.

For some time, the consultation with the Board of Directors of FTC, parents, youth, funders, elected officials, and other stakeholders have been ongoing. We need to address the issue of providing services to the most vulnerable children regardless of background, race, religion, sexual orientation, economic status and disability. Our limitation is financial, as we need more staff positions, staff development and bigger facility to grow!

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3.3 Dissemination of Information (5 points)

Dissemination of this information will be made sensitive to different stakeholders and will be provided in English, French Creole, and Spanish. Barton Elementary, the Palm Beach Sheriff's Office, Palm Beach County Youth Services and City of Lake Worth, they will receive our monthly Newsletter. If this grant is awarded, our web site will create and maintain a 21st CCLC page for the community at large. Regarding the design, launch and maintenance of a 21st CCLC program web page, we will work with our web designer and 21st CCLC staff to develop it according to specifications. Outreach will expand the network of partners, while also helping ensure the spread of accurate information about the impact of the 21st CCLC program. Specific methods include programmatic flyers, newsletters, and calendars provided to families and the school community, as well as periodic meetings, briefings and updates with internal school staff and parents, project partners, and external community interest groups to ensure that the objectives and accomplishments are communicated and understood.

Our service provider, Digital Story Line, will be responsible for the maintenance and update of the 21st Century's page to showcase activities, projects, best practices, and calendar of events, newsletters, announcements, links to partner sites and resources, and program contacts. The website will also include a section to showcase products created by students through the project-based learning activities, and a section devoted to reporting progress toward goals and objectives. Our program will have information about the 21st CCLC grant along with a copy of its logo, a narrative of the services it subsidizes accompanied with pictures and videos, program goals, program report and evaluation, program contacts, location and hours of operation. A regular main feature will be our children's success stories.

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3.4 Target Population, Recruitment and Retention (10 points)

FTC does not currently operate a 21st CCLC program center, or houses a 21st CCLC program or is in close proximity to a center currently operating a 21st CCLC program. 21st CCLC FY 2018-2019 will target population includes English Language Learners and students who are: in grade three and are facing third grade retention; repeating third grade; second grade students performing below grade level; and students in grades four through 5th who have scored in Level 1 or Level 2 on FSA . The Youth & Family 21st CCLC is designed through active collaboration with the Principal, curriculum specialists, current after school staff , parent and youth advisory council, and future 21st CCLC students/parents, and active community partners.

FTC has an effective student selection and recruitment system at Barton Elementary School. FTC Founder and CEO meets at least monthly and participate at monthly SAC meeting with the principal and chair of each grade department to share new opportunities for the children and families. The after school office is located at the main gate of the parent pickup. The project director will be a school staff and he or she will work closely with the principal and key staff members to identify a pool of prospective 21st CCLC student participants who meet the following criteria: (1) free or reduced lunch status; (2) academic failure or danger of retention; (3) scoring below grade level on recent school and/or state assessments; (4) identified as ELL; (5) identified as ESE; and/or (6) identified as 'vulnerable' students (e.g., homeless children, foster children, children displaced by natural disasters).

All identified students qualify for free/reduced lunch and generally meet at least two other criteria. When a pool of at least 100 potential participants is identified, the names are entered into a database, along with their risk factors, and the data is sorted as such that a list is formed, ranking highest those with the greatest needs down to those with lesser needs. Through this sorting and ranking process, the students (K-5) will receive tailored instruction based on academic needs and language skills.

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Retention: FTC has a long track record of attracting and retaining students and families due to dynamic and culturally appropriate academic, personal enrichment and family support services that foster a sense of family and community where uniqueness and cultures are celebrated. The proposed 21st CCLC program will offer high quality instructional practices that are hands-on project-based learning, using best instructional practices for high-interest learning activities that are meaningful and relevant, keeping the students engaged. The wide array of partnerships adds exciting variety to enrichment learning. Homework Support offers students time to complete assigned homework daily with tutorial support from a certified teacher and/or

Through the years, we have had students who had been written off by other programs because of behavioral problems due to trauma. For these students and their families FTC provides needed services available at our centers and refer them out for in-depth treatment as we have an ample network of providers who can take care of those cases. In addition, malnutrition is rampant as many of our parents work two to three jobs to meet their family basic needs. Many of the children are left on their own to feed themselves and therefore, junk foods are the norm. FTC works with the Palm Beach Food Bank to pickup food on a weekly basis to distribute to the children and their families. FTC collaborates with a nearby soup kitchen which provides nutritious breakfast, lunch, light dinner to the students and their families.

FTC operates the Children Community Wellness Center (CCW) which provides free behavioral, mental health, and case management services through a grant from the Palm Beach County Board of County Commissioners for families with children ages 3-18 residing primarily in Lake Worth zip codes 33460 and 33461. To all the children who need intensive academic training, we provide with tutoring and mentoring in addition to one-on-one homework assistance until the child stabilizes. FTC Founder and CEO will work closely with the project director, our school principal and staff to address children with physical or behavioral issues (cane and wheel chair) and who have a 504 plan to adjust to the child individual needs, normally they have a service person during program time.

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As previously said, all our children come from a pool of identified eligible students at Barton Elementary using the Department of Education criteria for students who need support. Our problem is not to find or to reach out for students, we can have more than we can serve; our problem is to stretch our budget to be able to keep up with a quality programming. Along with Barton Elementary, FTC is at the center of our community and between the two, it is possible to entice parents to participate in our programming by offering the activities they want and need the most. Through surveys and focus groups, FTC has determined that parents favor language and financial literacy and budgeting, healthy life style, including mindfulness to reduce stress, basic technology and parenting skills. These classes will be provided at least monthly for one hour. If necessary extended hours and additional learning opportunities and parent and child interactive activities will be added later on.

In this population, for the most part, attendance in elementary school is not a major issue. The program will operate on campus of Barton Elementary and FTC has an office at the school where both the Director and Assistant Director will make sure to check on the kids enrolled in after school. Normally, we know in advance when children have a medical visit or an excused absence. Equally important, the community is cohesive and most of the time, we know where our children are. Our parents will have access to the 21st CCLC project director and program coordinator's phone in case of emergency. In the existing after school program, our site director collects the daily attendance from the school to compare with our attendance so that we can call the home to find out the reason of the absence from school. The same protocol will be followed for the 21st CCLC program.

FTC believes in the notion that it takes a village to raise a child and the entire community to sustain a family. Therefore, our staff and parents are in constant contact with each other and they know to contact FTC first an issue arises in the home or school. The Parent/Guardian Agreement provides parents with guidelines for participation, including student attendance

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requirements and requirements that all parents must participate in at least in six of the 21st CCLC Family Support Services and Child and Parent monthly interactive personal enrichment activities and Events.

3.5 Times and Frequency of Service Provision for Students and Adult Family Members (5 points)

The Youth Family 21st CCLC will provide afterschool and summer programs, to a total of 100 children at risk of academic failure attending from 2nd to 5th grade at Barton Elementary School. The 21st CCLC program will operate Monday through Friday, 3:00 PM to 6:00PM, for 15 hours per week of quality contact for every student attending the program and a 10 hours per day during the winter and spring breaks, and for ten weeks during the summer months. The site profile worksheet completed by the agency CEO and the Principal at Barton Elementary is attached to this report. Samples of schedules for afterschool, family support activities and services and summer and holiday(s) are attached.

Academic group sizes will consist of 15 students for each certified teacher. These services will be very specific, developmentally and cultural appropriate, high order, and challenging in math, language arts, social studies and science. Hands-on activities that promote higher-level thinking and that develop specific skill competencies will be used. Accordingly, the need for intensive academic assistance to the lowest performing students is significant. Teachers will use research-based strategies of cooperative and project based learning, peer coaching and requisite skill development.

All objectives align to the academic and personal needs established through the needs assessment and 21st CCLC grant requirements, wherein the majority of targeted students are not achieving high standards and are not dedicated to the educational process. Activities are based on best practices for afterschool programming. Comprehensive, theme-based curricula incorporate high-interest learning

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materials and exciting hands-on activities in engaging project-based learning with strong integrated academic enrichment.

The family support services such financial literacy, mental, behavioral and physical health related issues such as hypertension, diabetes, cancer, parenting, and other educational activities as requested by parents will be conducted at least monthly for one hour or longer. Weekly personal enrichment activities to include yoga, Zumba, gardening, cooking demonstrations, will be scheduled for at least for one hour between the hours of 5:00-6:00 pm as needed. All of the youth and family services will include wrap around services and case management to other service providers.

3.6 Program Evaluation (10 points)

Independent Evaluator. As required by the RPF, the 21st Century Youth & Family Learning Education Center will hire an external evaluator. Jeff Goodman, a seasoned evaluator with 25 years of experience will oversee all aspects of program evaluation including formative, summative, and data reporting to both the Florida Department of Education and the U.S. Department of Education. The evaluator fully understands the 21st CCLC program and will personally conduct all evaluation tasks. Mr. Goodman a member of the American Evaluation Association all evaluations will be conducted under the ethical codes and established procedures of this professional organization and will be responsible to oversee all aspects of the evaluation, including formative, summative, and data reporting.

Gail Patterson, Ph. D., is the independent contracted evaluator of the 21st Century Community Learning Centers Grant. She has completed multiple afterschool project evaluations for the School District of Palm Beach County, as well as other state and federally funded grant projects.

FTC has demonstrated a long-standing commitment to creating and supporting the highest quality of afterschool programs and after 19 years of program design, data collection, and reporting and refining evaluation logic models for all its programs. The agency reached the maturity and

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capacity to host and manage a 21st CCLC grant through its proposed 21st CY&FLC. As with other government projects, the current program will ensure that is effective, efficient and sustainable. The foci of the evaluation will be to follow individual students, staffing and operational assessments by using formal and informal techniques of data collection that aid in making mid-course adjustments of our ongoing services, to adopt new ways and discontinue what is not working.

Formative Evaluation will be completed in accordance with FLDOE requirement. The 21st CT&FC Program Director will coordinate with teachers at Barton Elementary to receive performance information of at-risk students in the areas of English Language Arts, mathematics and science obtained both through qualitative and quantitative assessments including class activities and quizzes. This is important because in each grade level there is an extensive variability among students. With this information, the program can adjust the intensity of homework assistance, and tutoring for individual children during its program hours. At the end of the year, a formal within-student comparison will be made from mid-year to the end of spring term to calculate both individual and group performance changes.

Accuracy of data collection, maintenance and reporting.

Core academic data maintained by the school system is collected by certified teachers and Evaluation Department. At the program site, certified teachers and other professionals along our trained staff will collect and maintain the results of our program offerings along with children and family attendance. Through the Prime Time Palm Beach County Quality Improvement System for afterschool and the Florida Department of Health our programs have access to an array of valid instruments and evidence base practice in a variety of areas. To store the information, the evaluator will provide assistance in setting up databases, and for informal focus

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groups and other measurements, he will assist in creating assessments and developing/modifying surveys

Intent of coordinating evaluation activities with program staff, students, adult family members and community.

Distributing and sharing results is one of the most important elements of the evaluation process since it provides the opportunity for program refinement, individual students' plans and parents engagement. Distribution will occur at several levels: school administration, program professional staff, parents and stakeholders including the City of Lake Worth and the Palm Beach County Youth Services. Aggregate information for the community is also available upon request in a digital format.

Examining the intended program impact. Regularly, the Program Director, teachers and staff will discuss data trends to tailor program offerings to the needs and progress of individual students. Additionally, debriefings will be provided to 21st CY&FC staff to engage them in addressing challenges and promote discussion, cross training and support.

Use of evaluation results. For formative and summative evaluations, the evaluator will provide written reports to the program director to guide the program in refining and addressing any identified recommendations.

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**3.6. a. Statewide Standard Objectives
Core Academic Objectives**

| Goal 1. Academic Improvement - | | | |
|--|---|---|---|
| | 2nd through 4th Grades | | 3rd to 4th Grades |
| | Objective 1 | Objective 2 | Objective 3 |
| Objective Narrative A-F Grading scale | Maintain an A/B grade or improve from a grade of C to B or a grade of D/F to C | Maintain an A/B grade or improve from a grade of C to B or a grade of D/F to C | Maintain an A/B grade or improve from a grade of C to B or a grade of D/F to C |
| Measure | Academic Report Cards | Academic Report Cards | Academic Report Cards |
| Objective Assessment: Grades | 75% of regularly participating students will improve to a satisfactory English Language Arts grade or above, or maintain a high grade across the program year. | 75% of regularly participating students will improve to a satisfactory mathematics grade or above, or maintain a high grade across the program year. | 75% of regularly participating students will improve to a satisfactory science grade or above, or maintain a high grade across the program year. |
| Indicate the Benchmark | Baseline will be established at the end of 1st trimester. Steady progress/maintenance is expected throughout the year and goal should be achieved by spring term. | Baseline will be established at the end of 1st trimester. Steady progress/maintenance is expected throughout the year and goal should be achieved by spring term. | Baseline will be established at the end of 1st trimester. Steady progress/maintenance is expected throughout the year and goal should be achieved by spring term. |
| Data Collection Points | Academic grades for each trimester | Academic grades for each trimester | Academic grades for each trimester |
| Person(s) Responsible for Data Collection | PBC School District, Program Evaluator, trained Program staff | PBC School District, Program Evaluator, trained Program staff | PBC School District, Program Evaluator, trained Program staff |
| Mid-Year Change Measure | Change in academic grades from 1 st to 2 nd trimester. | Change in academic grades from 1 st to 2 nd trimester. | Change in academic grades from 1 st to 2 nd trimester. |
| End-of-Year Change Measure | Change in academic grades from Fall to Spring term. | Change in academic grades from Fall to Spring term. | Change in academic grades from Fall to Spring term. |

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| 3.6.b. Objectives for Academic Benchmarks | | |
|--|---|---|
| Goal 1: Promotion | | |
| | Objective: 2nd graders promotion | Objective: 3rd, 4th, and 5th graders promotion |
| Objective Narrative | Grade promotion rate based on School Grades. | Improve the third, fourth and fifth grade promotion rate based on Florida Standard Assessment (FSA) requirements. |
| Measure | Academic Report Cards | FSA Scores |
| Objective Assessment: | 75% of regularly participating students will improve to a satisfactory English Language Arts, mathematics scores. | 75 % of regularly participating students in third, fourth and fifth grades will achieve promotion based on their performance in English Language Arts and mathematics and fifth graders will achieve promotion based on their performance in science. |
| Standard of success | To be promoted to third grade. | To be promoted to fourth, fifth or sixth grade respectively. |
| Data Collection Points | Trimesters: fall, winter, spring. | December and end of the school year |
| Person(s) | PBC School District, Program Evaluator, trained Program staff. | PBC School District, Program Evaluator, trained Program staff. |
| Responsible for | | |
| Data Collection | | |
| Plan for Obtaining Data | Request data from the School, program data is stored in house | Request data from the School, program data is stored in house |
| Student Grade | Second graders | Third, fourth and fifth graders |
| Groups Measured | | |
| Mid-year measurement | Monitoring | Monitoring |
| End of the year | Report card grades | FSA Scores |

Goal 2 (Behavior) Increased Social Competence of Project Students

Teachers will also pass information regarding behavioral issues of individual children to both the school guidance counselor and the program to work with them at both ends.

Objective 2.1 – By June 30, 2019, 80% of program participants will demonstrate a 70% improvement in social competence as measured by a pre and post “Character Counts” within two weeks of the student entering the program and in September, 2018 and May/June 2019.

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Assessment: Developmental data collected

Objective 2.2 – By June 30, 2019, 75% of project participants with a history of discipline referrals will demonstrate a 25% reduction in discipline referrals as measured by a comparison of each participant’s 2017-2018 total discipline referrals in June 2019.

Assessment: Behavior data to be collected: 2018 and 2019 Discipline Referral Reports

Objective 2.3 – By June 30, 2019, an average of 90% of project participants will attend the program at least 80% of the time, and will come to the regular day school 90% of the time as measured by daily attendance sheets.

Assessment: Attendance data to be collected: Attendance records (ongoing collection)

Goal 3. Personal Improvement: Health and Creativity (Arts)

With the motto “healthy bodies, healthy minds,” the agency is in a crusade to fight obesity, diabetes and cardiovascular diseases so prevalent in this population. With two gardens on the FTC campus, children are instructed on the planting, maintenance and harvesting of fruits, vegetables and herbs and are able to apply what they learn to prepare nutritious meals. Currently, a number of them are included in this project, but lack of funding has limited its expansion. If funded, FTC will provide health and nutrition information to all (N=100) children subsidized by the 21st CCLC and more importantly will be able to apply what they learn through 2-3 cooking classes using fresh produce harvested by them. Complementary to healthy bodies is instruction on healthy minds (e.g., mindfulness, breathing) and positive lifestyle choices (5th graders).

Objective 3.1. – By June 30, 2019, 75% of program participants will demonstrate a 70% improvement in knowledge about nutrition as measured by a pre and post and will be able to prepare, at least, a nutritious meal by the end of the program. The curriculum that lasts three months will be provided to groups of children in each grade level.

Assessment: Data collected: Pre and Post Test and Survey.

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Objective 3.2 - By June 30, 2019, 75% of program participants will demonstrate an increase in mindfulness practice measured by an initial assessment of how children deal with stressful episodes (e.g., test). By the end of the program, children will be able to use at least a stress reduction exercise on regular bases.

Assessment: Data collected at the beginning at end of program.

Objective 3.3 – Increased physical fitness and positive lifestyle choices. By June 30, 2019, 80% of project 5th grade participants will demonstrate increased examples of positive lifestyle choices as demonstrated by student/teacher survey “Healthy Lifestyle Indicators.” Health and fitness data to be collected:

Assessment: Pre and Post-test Surveys (September 2018 and May/June 2019 collections)

Objective 3.4 – Creativity in visual and performing arts – By June 30, 2019, provide extended opportunities, to design, create, and try new ways of manipulating the environment through visual and performing arts just for the delight of doing it. A life satisfaction survey will be developed to measure this objective.

Assessment: Increased of life satisfaction at the beginning and end of the year. (TBD)

Goal 4: Parents engagement and personal improvement.

A minimum of 12 meaningful educational activities will occur throughout the year. The first activity will inform parents about the 21st CCLC program requirements and activities. The other four activities will occur at least quarterly and include. It is expected that at least 30 of them will attend all the sessions. Some families may have more than one child enrolled in the program. Educational activities will include language literacy, financial instruction and health and wellness. Parents and children will be offered interactive activities as part of the curriculum as well as agency wide

Assessment: Satisfaction survey at the end of the year. Attendance.

Teachers will also pass information regarding behavioral issues of individual children to both the school guidance counselor and the program to work with them at both ends.

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3.7 Approved Program Activities (20 points)

The Youth & Family 21st CCLC was designed through active collaboration with the Principal of Barton elementary, teachers, and our Board of Directors, staff and community partners. Using a holistic approach, all objectives are aligned to meet the academic and personal needs established through the children's needs assessment. For the academic component, the program will be staffed with five certified teachers and five paraprofessionals providing evidence-based enrichment instruction. Both of these support and complement the academic program and help students to meet core academic subjects. The enrichment activities are not just fun, nutrition and fitness fuel the brain and mindfulness keep children focused. Some children come to the program because of snack, but most of them keep coming back for personal enrichment activities such as going to museums, going fishing, going to sports events and participating in them.

USDA Approved Snacks Based on U.S. Department of Agriculture guidelines, each Center provides a nutritious snack to their students. Snacks, as well as summer breakfasts and lunches, are provided by the school system through its Food Services Department, following these guidelines. Grant funds will not be used to purchase snacks

Reading / Literacy activities are based on best practices for afterschool programming and designed to foster a love of reading. The comprehensive, theme-based curricula will incorporate high-interest books, shared readings, and exciting hands-on activities. With a focus on Literacy, activities include: (1) Read Aloud! (2) Book Builder; (3) Reading Buddies; (4) Reader's Theater (Benchmark Education); and IBM Reading Companion. Each curriculum is research-based and designed to meet the needs of participating students, including those identified as ESE and ELL, with hands-on and collaborative learning experiences.

The Youth & Family 21st CCLC will utilize a weekly rotate schedule where student will through various **Science, Technology, Engineering, and Mathematics (STEM)** activities designed to meet

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individual academic needs for students, most of whom are not achieving high standards in math and science. District Instructional Specialists have created overarching STEM lesson plans for PBL projects that integrate a variety of research-based, engaging, and effective curricula and activities. Fiction and non-fiction books integrate into PBL activities to build background knowledge and motivate students to explore new ideas. Students create personalized STEM journals to record ideas and observations as they solve STEM problems.

Dropout Prevention: This Project focuses on providing services to elementary school students. The 21st CCLC funding will provide low performing students with the opportunity to attend the afterschool program free of charge. Many of these students would be unable to attend an afterschool program due to financial constraints. One key to preventing future dropouts is to ensure that students develop appropriate grade-level reading skills during elementary school. The Palm Beach County Sheriff's Office will continue to provide Gang Resistance Education Training (GREAT) to those students are identified as having behavioral issues or other school related issues.

Visual and Non-Visual Arts: Center for Creative Education will offer a variety of technology activities to include coding, photography, video animation and editing. Visual Adjective SEEDS will incorporate Literacy by having the children to write and create the animation to bring their stories to life. Arts in My Backyards will provide dance, theater once a week for one hour and children will perform at the end for their parents and community residents.

Family Support Services will be provided in a weekly, monthly and quarterly or at least one hour. A monthly calendar will be created with a listing of activities that both youth and parents can choose from such as My daughter and I, develop monthly household budget, learn how to write a check and balance the checkbook, planning for the future through saving, college fund and scholarship, and retirement. Other topics related to physical, behavioral and mental will be provided by staff from the Children Community Wellness Center, National Alliance on Mental

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Illness as well as other partners. Monthly child and parent interactive activities will be scheduled ranging from gardening, going to the farmer market to shop with cooking demonstration on nutrition. All the Youth & Family 21st Century will be coordinated with behavioral, mental health and case management through internal referral to Children Community Wellness.

3.8 Applicant's Experience and Capacity (5 points)

For The Children Inc. has been a partner with Barton Elementary School since inception in September 29, 1999 to present, FTC has been a pioneer in providing quality education, recreation, and family support services for children ages 3-19 residing in Central Palm beach County and primarily the City of Lake. FTC has supervised, conducted and monitored exemplary programs for 18 years and 11 months. FTC operated one of the Beacon Centers which had a 21st Century Learning Center as its components of programming for four years. FTC has been funded by the Children's Services Council, the Palm Beach County Board of County Commissioners, Early Learning Coalition of Palm beach County, United Way and many foundations for the last 18 years to present. FTC receives numerous awards for its outstanding and advocacy to Palm Beach County children and their families. In 2010, our Youth Empowerment Center was evaluated by Florida State University and were presented to the Palm Beach County Board of County Commissioners as an exemplary agency that utilize best practices to meet the needs of its community children and their families. Our program retention record is so great that many of our current staff were former students who went through the programs went on to college and are now giving back to their respected communities.

During the 2015 audit on the Children Community Wellness (CCW) the program received findings for most of the management systems. With the desire of improving, Management and CCW staff requested technical assistance from the Palm Beach Human and Social Services Department the beginning of the following fiscal year. All the recommendations received during technical assistance were implemented which led our program among the most improved agency

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funded under FAA, with one finding under fiscal. The program continue to strive for excellence as we are incorporating wraparound training within our case management practice. This improvement also had a direct impact on the agency, as many of the systems were restructured, which has led to obtaining other grants and strengthening the other programs within the agency.

The Palm Beach County Human and Social Services Department, Palm Beach County Youth Services Department, and United Way of Palm Beach County completed their annual program audit and evaluation and Nonprofits First a dedicated Nonprofit Organization conducted of our 5 years agency certification recommended our agency as best model program in the County which resulted in additional grants for a total of \$185,000 for expansion services for the children and their families.

Past evaluations from program sites showed that small group or one-on-one teacher mentoring improves student content knowledge and self-efficacy; peer helping relieves anxiety, builds confidence, enhances resiliency traits and student problem solving abilities; and students are more active and involved in academics in the Comprehensive Afterschool Program (CAP) as compared to their regular class setting.

3.9 Staffing Plan (5 points)

FTC has extensive knowledge and administered four afterschool sites ranging in children ages 3-19. Two of the program sites are located on school district property. The Project Director will report directly to Reginale Durandisse, Founder & CEO For The Children and Denise Sanon, Principal of Barton Elementary School. The potential 21st CCLC project director has over 18 years of experiences working as a language facilitator and guidance counselor at Barton. The **Project Director** has experienced in afterschool programming and will be responsible for project management including evaluation, collaboration with community partners, provision of direct services in the form of training, coaching, and monitoring, and will provide support to program

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staff and continuous feedback for the improvement of the program. **A full-time Associate Director/ Data Coordinator** will assist with the day to day coordination of program activities, maintain and input daily, weekly and compile monthly program data on agency database, and any other duties as related to the 21st CCLC, etc. **Five Teachers with at least five years of experiences and with a love of teaching on the specific subjects and Five para-professionals /Group Leaders** with at least two years of experience with an AA degree in youth leadership or childcare will be recruited and hired by agency CEO, school Principal, Youth and Parent Advisory Council once notice of approval has been received by the Florida Department of Education. One of the para-professional/group leader will be trained on data management to as a backup to the Associate Director. Program and grant Compliance Manager 50% of her time .We will continue to acquire on additional college work study students and Master level interns from Palm Beach Atlantic University, Palm Beach State College, Nova Southwestern University and Florida Atlantic University. All staff and volunteers will complete a level 1and 2 as required by our childcare licensing authority in addition to a TB test and health survey signed by a licensed physician attesting that the individual is free any contagious and communicable disease.

3.9. a. Professional Development

A well-developed and trained staff is key to the success of a 21st CCLC program. All programs are required to have an organizational structure that can support both high program quality and compliance with federal, state, and local rules and regulations as well as 21st CCLC program requirements. All staff will undergo a program and grant orientation to address program goals outcomes, timeline of activities and report, employee expectation and agency policies and procedures relation to after school program management, state and federal grant compliances. Academic enrichment must be supervised by a certified teacher, defined as a teacher with a valid Florida Professional Educator's certificate or a temporary certificate (see SBE Rule 6A-4.001). Academic enrichment activities are those that are designed and implemented to improve the

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student's performance in the core subjects (e.g., Mathematics, English Language Arts, Science, as well as homework assistance and tutoring.

It is recommended that programs have student to adult ratios that are no more than 10 students to one instructional staff person (10:1) for all academic enrichment. Ratios should be designed to meet the needs of the students targeted by the program and should be appropriate to support the efforts to improve their academic achievement and personal growth goals. Personal enrichment activity (e.g., art, music, health and wellness) ratios should be no more than 25:1 with a work-study or intern ages 16 or older in the classrooms.

The Founder and CEO of FTC will be the key contact for the 21st CCLC to address program and agency related policies and procedures. Thereafter, the project director who will administer the program and will also serve as the primary contact for FDOE in all matters related to program activities, budget, staff development, and program evaluation.

3.10 Facilities (5 points)

The proposed Youth & Family 21st CCLC will be conducted at Barton Elementary School. FTC has a designated building #3 to run the after school program as well as access to the media center, computer labs, cafeteria which has a stage and additional rooms to run activities. We are licensed childcare by the Florida Department of Health. Our total license capacity is to serve 300 children and our current enrollment is approximately 105 students in grade Pre-K to 6th grade. All of our current staff including interns have completed the required 40 hours childcare courses and many of them are enrolled at Palm Beach State College through a scholarship from Prime Time. The entire school is gated and surveillance camera throughout the playground and other entry doors. We now have a school police on site until program closure.

3.11. Safety and Student Transportation (5 points)

Students will attend the School Age Child Care/21st CCLC at their school site Barton Elementary School. Following school dismissal, students report to their previously assigned

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afterschool room where attendance is taken. At the end of the program, all students are signed out and picked up by a parent – or other designated adult – with proper photo identification. These policies are strictly adhered to by FTC programs and are included in its procedures manual. Based on the FTC's experience, parent responsibility for picking up their child will not be a barrier, especially given the program end time of 6 PM. Additionally, pick-up time provides program staff an opportunity to interact with parents on a daily basis. As a security and safety precaution, the agency t-shirts will be purchased for staff and students and worn on-site and during off-campus activities such as field trips. The FTC bus will be available on-site to drop off those students who reside at a distance of 1.5 mile from the school site and parent/guardian does not have access to transportation. These children will be dismissed at 5:30 pm to allow ample time for the drivers to report back to the site.

3.12 Partnerships, Collaboration and Sustainability (8 points)

Partnership with School staff and School Administrators: The Teachers for the targeted academic intervention will be recruited from Barton so that academic information is accessible and the link between the school day and afterschool is seamless. The Program Director will more likely be one of the teachers or guidance counselors who will have direct access to student records, including attendance, and academics, and behavioral data through the district's data systems which provides extensive data for evaluation purposes and for continuous monitoring of the programs. The Program Director and other hired teachers will have ongoing scheduled dialog with the school day teachers and administrators to monitor progress, and ensure the program is in alignment with the regular school day.

3.12. b. Collaboration

A number of existing agency partners have and will assist in developing, implementing, and sustaining the proposed 21st CCLC program. Detailed partner information can be found in the Partners Table and attached letters of support, wherein partners have formally committed their services or

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donations. Although impossible to detail all partners due to space the **Center for Creative Education** currently provides arts integration training and activities for all students in grade 2-3 and will expand to include 4th and 5th. **Cultural Council of Palm Beach County** provides Arts in My Backyard for a maximum of 20 children in grade 2-5 for an eight weeks session at a time. **South Intensive Transition School** provides space to conduct the dance, Zumba, and other family support services for the students and their families. **The Healthier Lake Worth site director** is committed to the education of the children and their families by providing service learning opportunities in the area of environment education, gardening, mental and physical fitness activities and adult mentors. **Visual Adjectives SEEDS** will assist the program literacy program with emphasis to inspire, Imagine and Innovate.

3.12. c. Sustainability

This proposal is submitted as a joint partnership and collaboration with Barton Elementary School Administrators and staff. This is an 18 plus years of a long and productive partnership between FTC and the Barton. As joint applicants, both FTC and Barton School Administrators underscore a long-standing commitment to develop and sustain high quality 21st CCLC afterschool programming in the present, as well as building a solid foundation for sustainability in the future. FTC has developed long term partnership with many local funders, foundation, civic organizations, churches and community residents and the program site is an existing member of the Palm Beach County Quality After School Improvement System (QIS) which runs by Prime Time Palm Beach County.

FTC plans to work toward becoming a Medicaid provider agency, as well as becoming certified providers under different behavioral health insurances. FTC will further develop relationships with local foundations, in addition to researching and applying for state and federal grants to sustain the services of these programs.

Cohort 17 (2018-19) RFP Scope of Work/Narrative Addendum

Agency Name: For The Children Inc. Project Number: N72-2449B-9PCC1

Program Name: Youth & Family 21st CCLC

Use this form to add any parameters and information needed to satisfy the requirements included in the RFP. Add all items as bullet points including the section name and number.

This change includes Additions -Deletions Both

The following items are incorporated as part of the Scope of Work:

RFP 3.1 Project Abstract/Summary

- Match the site profile worksheet.

For The Children Inc. and Barton, a Title I Elementary school, propose the Youth & Family 21st CCLC to serve 100 students attending 2nd, 3rd, 4th, and 5th grades. Students will attend three (3) hours daily, five (5) days a week during school time and 10 hours daily during 49 summer days, as well as 14 days including breaks and holidays. The school will select 25 students from each grade level based on reading and FSA scores. All students are recipients of Free and Reduced Lunch Rates. The 21st CCLC program will engage students through project-based learning (PBL) activities for literacy, STEAM, nutrition and health education, physical and mental fitness, and family support services in a safe and engaging environment where students learn through exploration.

RFP 3.2b Needs Assessment

- **Identify ways the 21st CCLC program supports the School Improvement Plan of the target school(s).**

The school data assessment revealed four main areas of concern: lack of access to affordable and quality after school, high number of students not meeting academic standards, deficient health and nutrition, and low parental involvement and family literacy. The school administrators, Advisory School Council and For The Children, Inc. (FTC) have been working collaboratively alongside Barton Elementary School to address these challenges. The 21st CCLC will work with school administrators, staff, parents, youth and stakeholders to develop goals and outcomes to provide access to free quality afterschool program for 100 students, increase student academic performance, increase access to health & nutrition services, and improve parent involvement and family literacy. The 21st CCLC program will be integrated in the 2018-2019 School Improvement Plan (SIP) to align its needs and goals including increasing student academic growth, improving parent involvement/literacy, and increasing social and emotional skills as well as continuous improvement and partnerships. The students have limited access to affordable personal enrichment activities such as museums, theatres, zoos, dance, drama, music, swimming and recreational facilities. Due to financial limitations, neither the elementary school's budget is able to support music and or art programming. The 21st CCLC will have a tremendous impact on the need to introduce students field trips and the arts.

- **Include a description of the consultation with all stakeholders (community and target school) needed in order to develop a successful program.**

Through surveys, focus groups and SAC meetings at Barton Elementary School, school administrator and parents indicated the need to improve their skills to support their children's education. Instruction includes family literacy improvement and child development skills. The Partners listed below will provide six of the eleven proposed adult family events. The Lake Worth Bridges will provide two sessions in Triple P (Positive Parenting Program) which assists parents with everyday challenges in child rearing, including strategies for children who may be at risk for behavior or emotional problems. The Center for Creative Education and DePorres Place will provide at least six Family Literacy opportunities which will include English Language classes and will be held in building 2, Room 120 on Tuesdays and Thursdays from 9:00 AM to 11:30 AM. The PNC Bank will provide financial literacy activities to include maintaining a checking account, online banking, budgeting, financial planning, and saving. The Healthy Families Healthy Kids will offer health and nutrition presentation with cooking demonstration and mental fitness sessions to include Walk for fitness, Zumba for life, and guest speakers from Children Community Wellness and NAMI to address behavior and mental health resources. The Fire Department will conduct Hands on CPR and other safety tips for Adult Family. The American Red Cross will provide the Pillow Project for both parents and youth in grade 3-5th. All the sessions will be conducted for 30-60 minutes per session.

- **Include a description of the consultation with eligible private schools to determine the need for a 21st CCLC program?**

There are a limited number of private and Charter schools located within the geographic areas of the Barton Elementary 21st CCLC site. The Maritime Academy and Sacred Heart have been notified that FTC was applying for the 21st CCLC grant. They have been contacted about the availability of the grant services for their students and staff, and they have been invited to collaborate with the design and application of the 21st CCLC program. To date, none of these schools have expressed interest or provided feedback to the 21st CCLC program. Regardless, FTC will continue to contact them via certified letters, emails, and documented phone calls until they request, in writing, to cease further communication.

RFP 3.4 Target Population, Recruitment and Retention

- **Describe how any priority will be given and applied during enrollment to any specific students. (Certain students or certain grade levels.)**

The 21st CCLC program will enroll one hundred (100) students attending 2nd, 3rd, 4th and 5th grades at Barton Elementary. The 21st CCLC program will work with the school administrators, teachers, guidance counselor and parents as participants are identified as at risk of academic failure and have been targeted for needing support according to the criteria established by the Florida Department of Education. Priority will be giving to students identified as English Language Learners (ELL) and will be grouped in classes of 15-20 students according to grade and proficiency level. With 99.8%, economically disadvantaged students attending Barton Elementary, it is expected that almost or all students enrolled in our program also participate in the free and reduced lunch rates program. Enrollment will be on a first come first serve basis.

- **Describe what strategies the program will implement to ensure that students consistently attend the 21st CCLC activities and participate in the whole array of activities from beginning to end of each program day.**

Along with Barton Elementary School, FTC is at the center of the community and between the two, it is possible to entice parents to participate in our program by offering the activities they want and need the most. Through surveys and focus groups, FTC has determined that parents English Language classes, financial literacy and budgeting, healthy lifestyle, including mindfulness to reduce stress, basic technology and parenting skills. To cover these topics, one-hour class will be provided at least monthly and as appropriate. If necessary, more classes will be added later on. In addition to the Parent Advisory Board, a Youth Advisory Council will be developed and implemented as a catalyst to give youth a voice in the decision making of the program activities and evaluation process.

To meet student needs, the site director will communicate, as needed, with the school-day teachers through emails and regular meetings to discuss progress and improvement. The site activity coordinator will collect a printout of the daily school attendance log to review students' absences. The activity coordinator will contact the home for follow up. Monthly meetings will be conducted with the Youth Advisory Council, which will consist of two students from each grade level. Those students who want to run for office will work with an adult advisor who will help them to create flyers to campaign for the desired post, attend a meeting with all program participants who will cast their votes to elect their student representatives. Democracy in action will be the catalyst of change where these young leaders will have a voice in the development and evaluation of their 21st CCLC program. Other incentives (not paid with 21st CCLC funds) will be developed to reward students with good attendance in school and in the program, recognize students and parents for their child academic performance and improvement through an award recognition, treasure box and field trips.

RFP 3.5 Times and frequency of Service Provision

- **Remove language due to changes on SPW.**

~~The 21 st CCLC program will operate Monday through Friday, 3:00 PM to 6:00PM, for 15 hours per week of quality contact for every student attending the program and a 10 hours per day during the winter and spring breaks, and for ten weeks during the summer months.~~

- Update descriptions.

The family support services such financial literacy, mental, behavioral and physical health related issues such as hypertension, diabetes, cancer, parenting, and other educational activities as requested by parents will be conducted at least monthly for one hour or longer, for a minimum of 11 activities for adults. Weekly personal enrichment activities to include yoga, Zumba, gardening, cooking demonstrations, will be scheduled ~~for at least for one hour between the hours of 5:00-6:00 pm as needed~~

RFP 3.6 Program Evaluation

- **Identify one independent evaluator and describe the required qualifications.**

Gail Patterson, Ph.D., is the independent contracted evaluator of the 21st Century Community Learning Centers Grant. She has completed multiple afterschool project evaluations for the School District of Palm Beach County, as well as other state and federally funded grant projects.

- **Describe the process that will be put in place to ensure accurate data is collected, maintained, and reported.**

Data Collection: The evaluation process will provide a structure for (1) generating information needed for ongoing program/activity refinement, (2) assessing progress in meeting outcomes, (3) documenting and analyzing how the model works in practice, and (4) documenting and analyzing changes in targeted student's actions, attitudes, knowledge, and performance. Assessment of progress towards the program objectives will be assessed at least twice per program year (mid-year assessment in January and end-of-year assessment in July).

All data will be collected by the program and provided to the evaluator, as federal law limits access to identifiable information on students and families; the evaluator has agreements in place and permission from parents to view the information. The evaluator will have access to agency computers to actually gather additional information on daily program attendance, activity attendance, and parents' attendance. The school administrators are on board and have expressly committed to providing necessary data on active 21st CCLC students, including attendance, behavior, grades, and other data to support this program.

- **Explain how evaluation activities will be coordinated with program staff, students, adult family members and others as applicable.**

FTC believes in the notion that it takes a village to raise a child, therefore, its process for sharing and distributing information is an integral part of the evaluation plan. Distribution will occur at three levels: (1) administrators, (2) staff members, and (3) stakeholders. As part of continuous improvement, monthly meetings will be held with the evaluator, program director, school administrators, students, parent's staff, and any stakeholders wishing to participate. During these meetings, data trends and operations will be reviewed with a focus on program improvement and immediate refinement. The program director and teachers will also utilize data during weekly meetings to help tailor program offerings to the needs and progress of individual students.

For formative and summative evaluations, the evaluator will provide written reports to the program director, and will help guide FTC in refining and addressing any identified concerns. In addition, ongoing debriefing will be provided to 21st CCLC staff to: (1) engage staff in addressing challenges; (2) promote "buy-in" into evaluation as a "living" process; and (3) promote discussion, cross-training, and support. Finally, evaluations and findings will be shared with all stakeholders (e.g., school administrators, Advisor Board, parents, and partners) to share information about the program and encourage feedback about ways to improve.

RFP 3.7 Approved Program Activities

- **Include activities that support the objectives of the program and align with the results of the needs assessment of the targeted students.**

Through surveys and focus groups at SAC meeting, parent meetings, FTC and Barton School Administrators have determined that the Youth & Family 21st CCLC is designed to complement and enrich school day learning to address issues in six areas:

1) improve academic performance in the core subjects of reading, writing, math and science;

2) integrating reading and writing with an emphasis on reading comprehension

3) use of STEAM to address science and mathematics

4) Nutrition and positive choices to include self-worth and self-respect through character education, social and emotional learning skills and address health outcomes and decrease the obesity epidemics in this population

5)visual and performing arts to increase creative expression, physical fitness and social competencies

6) offer family support services that involve and engagement families in the education of their children and family well-beings and well as mentoring for the children.

The 21st CCLC will open year round Monday to Friday from 2:40-5:40 pm on regular school days and 7:30 am and 5:30 pm on school holidays and summer months and some Saturday as needed for additional support before testing. Several project-based learning and themes will be conducted throughout the year and projects will provide adequate time for mastery of the learning objectives and completion of the projects.

- **Include activities that describe a wide range of strategies to support the different learning styles of students.**

Using a holistic approach, all objectives are aligned to meet the academic and personal needs established through the children's needs assessment. For the academic component, the program will be staffed with certified teachers and paraprofessionals/group leaders providing evidence-base enrichment instruction. Both of these support and complement the academic program and help students to meet core academic subjects. For academic enrichment, project base and service learning approach will be the primary tool of instruction. The certified teachers with support from the assigned group leader and other partner related support will conduct these activities. Thematic Project Based Learnings will feature STEAMS activities and be integrated with music, arts, and science and will appeal to all learning styles.

- **Include activities that clearly support the regular school day.**

The enrichment activities are not just fun, nutrition and fitness fuel the brain and mindfulness keep children focused. During the school days' students will receive at least one hour of academic enrichment activities in the area of Language Arts, reading and writing, math, science, and personal enrichment/support services to include mixed media art to include visual and non-visual arts, health and nutrition, fitness, and family support activities.

RFP 3.8 Applicant's Experience and Capacity

- **Describe the qualifications of the applicant's leadership and the organizational structure available to support the 21st CCLC program.**

One of the primary partners for this grant is the For The Children (FTC) corporate office. FTC has 19 years of experience working and running the existing after school program in collaboration with

Barton Elementary School. FTC also maintains memberships and affiliations with numerous national organizations to remain current on afterschool research and policies, especially regarding education, social, parent involvement and community involvement. Reginald Durandisse, Founder & CEO of the organization, leads FTC. With over 20 years of experience in the afterschool field, Ms. Durandisse received numerous awards for her advocacy on promoting quality and affordable after school care for all children and especially those who reside in the school boundary of Barton Elementary School. She serves in various Advisory Committees at the School District level, Prime Time and local municipality Education Council and other civic organizations.

FTC provides a support system to maximize operational efficiency so that most administrative tasks are accomplished off-site to ensure that at program site, Site Director, Teachers, Paraprofessional/Group Leaders, and Activity Coordinator have maximum time to interact with children during the program. This support system includes operations support for managing student records, including data and attendance tracking; finance support for managing financial reporting, budgeting, banking, and auditing; human resources support for recruitment, hiring, and processing new staff and bi-weekly payroll; and multi-media coordination support for ordering and distributing curriculum and program supplies as well as informational materials.

- **Describe what experience the applicant has in collecting, maintaining, and analyzing and reporting accurate evaluation data.**

FTC has more than 19 years of experience working and utilizing all forms of data such as surveys, interviews and focus group, student school data such as report cards, test scores, attendance, to guide us in the development and implementation of age appropriate and culturally relevant activities that best address the needs of the students and their families we serve. FTC uses evaluation as an integral part of every program because it needs to be a part of everything we do. We design our program with evaluation in mind, collect data on an ongoing basis, and use these data to continuously improve our program and determine what works and take appropriate course of action to mitigate the issues as our children's successes depend on it. Program evaluation helps FTC to:

- better understand our target audiences' needs and how to meet these needs
- design objectives that are more achievable and measurable
- monitor progress toward objectives more effectively and efficiently
- learn more from evaluation
- increase your program's productivity and effectiveness

- **Describe what processes are in place to support the evaluation activities required.**

FTC involves in collecting and analyzing information about a program's activities, characteristics, and outcomes. The purpose of the evaluation is to make judgments about a program, to improve its effectiveness, and/or to inform programming decision, staff development and training and to determine the return on investment. FTC works with a retired engineer who loves to create and work with database system. We have our own customized data system that is tailored around specific grant requirements. The following processes are utilized to maintain accurate data.

- Upon enrollment of a child in any of the program, the activity coordinator and site director have a week from the date of enrollment to conduct orientation, obtain parent signatures on all required documents, and submit all the documents to the main office for the data special list to input in our agency system.
 - We maintain daily attendance in youth participant in program activities
 - We administer survey to youth, parents, staff and stakeholders
 - We track student attendance in school, behavior in school and at home to determine whether the child needs to refer for Wraparound services.
 - We maintain parent and youth demographic data, school medical, attendance, activity and parent involvement in agency activities or joint events with the school.
 - To measure student academic progress and performance, we have an MOU with Palm Beach County School District which provides us access to our children report cards which we collect every nine weeks and in between to review and create academic plan to respond to the specific need of each child through the creation of an individualized plan that addresses short and long term plan with a set of goals, objectives and intended outcomes. We work with the parents, child, teachers and other support system to integrate them in the action plan.
 - We review the plan and make appropriate revision that are appropriate and which will lead to a better outcome for the child and everyone involve. We have designated staff input all required data as relates to specific
 - The agency Program and Grant Compliance Monitor works with the site director and staff responsible to collect to work on specific grant deliverable monthly, quarterly and annually.
 - We maintain great rapport with grant program monitor to ask for technical assistance as needed.
- **Describe what pertinent experience the agency has in using evaluation data to improve program plans in an effort to improve program quality.**

FTC also involves in establishing cause-effect relationships about the extent to which a particular policy (or a set of activities) produces the desired outcome.

RFP 3.9a Staffing Plan

- **Identify the required staff members listed in the RFP? (certified teachers, program director, site coordinator, staff member responsible for collection and maintenance of data, staff member responsible for collaborating with the target school(s), two staff members who are CPR/first aid certified)**

~~FTC has extensive knowledge and administered four afterschool sites ranging in children ages 3-19. Two of the program sites are located on school district property. The Project Director will report directly to Reginald Durandisse, Founder & CEO For The Children and Denise Sanon, Principal of Barton Elementary School. The potential 21st CCLC project director has over 18 years of experiences working as a language facilitator and guidance counselor at Barton. The Project Director has experienced in afterschool programming and will be responsible for project management including evaluation, collaboration with community partners, provision of direct services in the form of training, coaching, and monitoring, and will provide support to program staff and continuous feedback for the improvement of the program. A full-time Associate Director/ Data Coordinator will assist with the day to day coordination of program activities, maintain and input daily, weekly and compile monthly program data on agency database, and any other duties as related to the 21st CCLC, etc. Five Teachers with at least five years of experiences and with~~

~~a love of teaching on the specific subjects and Five para-professionals /Group Leaders with at least two years of experience with an AA degree in youth leadership or childcare will be recruited and hired by agency CEO, school Principal, Youth and Parent Advisory Council once notice of approval has been received by the Florida Department of Education. One of the para-professional/group leader will be trained on data management to as a backup to the Associate Director. Program and grant Compliance Manager 50% of her time .We will continue to acquire on additional college work study students and Master level interns from Palm Beach Atlantic University, Palm Beach State College, Nova Southwestern University and Florida Atlantic University. All staff and volunteers will complete a level 1 and 2 as required by our childcare licensing authority in addition to a TB test and health survey signed by a licensed physician attesting that the individual is free any contagious and communicable disease.~~

1. The use of certified teachers from the regular day helps ensure that 21st CCLC programming complements and supports the educational activities provided during the regular day. These teachers and school administrators work with the 21st CCLC curriculum specialists to develop strong projects that directly reinforce the regular day lessons. The projects are designed to address Florida Standards, and are designed around benchmarks and District pacing guides. This ensures that students experience a seamless learning process, where afterschool hands- on projects are closely related to the instructional topics during the school day.
2. The Lead 21st CCLC Director has more than 8 years of experiences working at the school and she is a certified teacher and serves as the one of the grades Chair for the School. Our school administrator was involved in the selection of the staff. Program Director work as a leadership team to actively oversee all aspects of the 21st CCLC program – from hiring staff to recruiting students to developing activities. In addition, during the development of the revision of the grant application, 21st CCLC teachers and school administrators were consulted and their input utilized to guide the program design.
- A full-time program activity coordinator who will work alongside of the 21st CCLC Director in program enrollment, coordinating all personal enrichment activities to include transportation, field trips, attend SAC and community partner meetings. The Program Activity Coordinator will possess the childcare director credential with at least five years of experience serving in that capacity or greater.
 - Para-professional's/group leaders will be recruited and hired, at least two of them will be CPR, and First Aid certified. To meet program ratio, the site director will use a ladder system to assure that the program has adequate coverage from opening to closure and specially during the summer months.
 - The 21st CCLC Director, Program Activity Coordinator along with the Programs & Grants Compliance Monitor will work jointly with program staff in the completion and collection of daily attendance, program activity log, survey, parent activity log. The Program Activity Coordinator will submit the collected data to our Program Director who will input the collected documents in our agency internal data system.

- The Program Director will handle all input all program data in the agency internal data system and grant portal. We will use the scanner and a paper backup document for the sign-in and sign-out to account for child and their safety.
- **Identify ratios of students to staff, which meet the needs of the students targeted by the program.**

During academic enrichment activities, the preferred ratio of students to adults will be one certified teacher or one group leader for every 15 students. The ratio for personal enrichment activities will be one group leader for every 20 students with additional support from agency partners who will provide extended learning opportunities through Prime Time Palm Beach County.

- **Include the appropriate staff to support the administrative obligations of the program.**

One of the primary partners for this grant is the FTC corporate office. FTC has 19 years of experience working and running the existing after school program in collaboration with Barton Elementary School. FTC provides a support system to maximize operational efficiency so that most administrative tasks are accomplished off-site to ensure that Site Director, Teachers, Paraprofessional/Group Leaders, and Activity Coordinator have maximum time to interact with children during the program. This support system includes operations support for managing student records, including data and attendance tracking; finance support for managing financial reporting, budgeting, banking, and auditing; human resources support for recruitment, hiring, and processing new staff and bi-weekly payroll; and multi-media coordination support for ordering and distributing curriculum and program supplies as well as informational materials.

RFP 3.11 Safety and Student Transportation

- **Describe the plan in place to ensure safety of the vehicles and the transportation staff listed**

For The Children Inc. maintains a service maintenance plan with Wayne Akers Ford and another local mechanic to check on all the vehicles using the DOT safety checklist. A daily student transportation log is maintained where both the driver and assigned paraprofessionals/group leaders will sign the log to attest that the children have been pickup and drop off at the appropriate location. We will also incorporate the scanner system to input student attendance and other activities in the grantor portal. We will maintain a paper parent/guardian sign-out log to account for every child.

- **Describe the qualifications of the transportation staff.**

Each driver undergo a DOT physical, drug test, level 1&2 background screening along with a one week on the job training by a senior bus driver. The local mechanic meets with all drivers to instruct them on how to check the bus before each departure as part of the daily bus activity log. A driver must possess a Commercial Driver License (CDL to drive the 24 passengers bus or higher). Our insurance agent runs two driving checks on each drive twice a year and alert the agency administrator if any discrepancy is found.

RFP 3.12a Partnerships

- **Clearly describe the partnership plan for meals and/or snacks.**

For The Children Inc. has been a partner with Barton Elementary School for almost 20 years coming up this September 2019. The School provides healthy snack to all program participants during the regular school days. During the summer months, they provide us with breakfast and lunch. We will continue our partnership with the local food bank and recruit support from other businesses like Publix, Whole Food and local soup kitchens.

- **Describe how snacks/meals will be offered to meet the minimum requirements of the RFP.**

We will provide a healthy snack to all program participants from on regular school days. During the summer months, we will provide breakfast, lunch and a healthy snack.

- **Identify each partner and describe his or her contribution to the program and how the partnership will work.**

1. We work with a local soup kitchen, which provides us with fresh fruits, vegetables, hot meals for the youth, and snack. We will continue our partnership with Arms of Hope.
2. The Lake Worth Bridges will offer 2 of the eleven family events to include Triple P parenting sessions.
3. Healthier Lake Worth will provide Language Arts and Creative Writing Classes, joint parent meetings, shared space for activities, and staff person for advisory board.
4. The Center for Creative Education and DePorres Place will provide 6 of the twelve family events to include English Language Classes which will be held in building 2, Room 120 on Tuesdays and Thursdays from 9:00 AM to 11:30 AM.
5. PNC bank will provide at least two sessions in family finance and home budget

RFP 3.12b Collaboration

- **Identify how the collaborations will work, what information will be requested from the schools, the frequency of communications and how the applicant will maintain open communication channels.**

The School Principal, For The Children CEO along 21st CCLC Director and staff will meet monthly and as needed to share and provide update on the overall 21st CCLC and the school to ensure that our 21st CCLC activities are in alignment with the school strategic goals and outcomes. The Lead Staff for the 21st CCLC is the one of the Grades Chair who already establishes great communication with the existing staff and school administrators. Therefore, she will have access to the necessary documents such as report cards, assessment scores, attendance on the program participants. We will obtain a signed release form from each child legal guardian to safeguard the child and parent privacy in relation to HERPA and student confidentiality.

(RFP 3.12c) Sustainability

- **Describe the proposed members of the advisory board, which meet the minimum requirements of the RFP.**

For The Children Inc. has in placed an Advisory Board in conjunction with Barton Elementary school's School Advisory Committee. This has helped ensure that the required participation of at least two parents, two students, one regular school day teacher, along with other members of the community and program stakeholders. The Advisory Board will meet on a regular basis with two of meetings a year focusing on the 21st CCLC program. In order to avoid duplication of efforts, For The Children and Barton Elementary will jointly run the SAC meeting along with the Advisory Board.

Describe the frequency of the advisory board meetings.

The Advisory Board will review reports and information provided by the grant evaluator and will provide feedback and suggestions for continued improvement. The primary functions of the Advisory Board include: (1) addressing program concerns, (2) ensuring program operations meet needs, (3) providing advice on evaluation recommendations, (4) enhancing 21st CCLC partnerships, and (4) developing commitment of other 21st CCLC stakeholders. Stakeholders will be provided substantial opportunities to share ideas for improving the program, including ideas for curriculum, assessments, and new partnerships. The Advisory Board will also engage in developing a sustainability plan for the future to help continue high-quality afterschool programming beyond the 21st CCLC grant.

Appendix A
Continuing Improvement 2019-20

Agency Name: For the Children Inc

Project Number: 508-2440B-0PCC1

Program Name: Youth & Family 21st CCLC

Reason(s) for the change:

No changes for the 2019-20

This change includes: Additions ~~Deletions~~ Both

Narrative Language:

Appendix A
Continuing Improvement 2020-21

Agency Name: FOR THE CHILDREN INC.
Program Name: Youth & Family 21st CCLC

Project Number: 508-2441B-1PCC1

There is no change to this program fiscal year.

Reason(s) for the change:

This change includes: Additions ~~Deletions~~ Both

Narrative Language:

Underscore reflects additions to the 2018-19 narrative.

~~Cross-out~~ reflects deletion of language in the 2018-19 narrative.

Appendix A
Continuing Improvement 2021-22

Agency Name: For The Children Inc. Project Number: 508-2442B-2PCC1

Program Name: Youth & Family 21st CCLC

Reason(s) for the change:

In the 2021-22 program year, the GPRA measures for the 21st CCLC program changed per the USED. Due to those changes, the department realigned the state evaluation program to align with the new measures.

This change includes: **Additions** ~~Deletions~~ Both

Narrative Language:

In the 2021-22 program year, the GPRA measures for the 21st CCLC program changed per the USED. Due to those changes, the department realigned the state evaluation program to align with the new measures. See updated 2021-2022 program objectives/evaluation plan. Data required by federal and state guidelines will be collected by the Program Director and Program Activity Coordinator.

Underscore reflects additions to the previous narrative.

~~Cross-out~~ reflects deletion of language in the previous narrative.

Appendix A
Continuing Improvement 2022-23

Agency Name: For The Children Inc. Project Number: 508-2443B-3PCC1

Program Name: Youth & Family 21st CCLC

Reason(s) for the change:

This change includes: Additions ~~Deletions~~ Both

Narrative Language:

No changes needed at this moment for the 2022-23 school year.

Underscore reflects additions to the previous narrative.

~~Cross out~~ reflects deletion of language in the previous narrative.

Florida's Nita M. Lowey 21st Century Community Learning Centers Evaluation Plan for 2022-23

| Objective Category | Objective Number | Domain | Required Objective | Required Measure |
|--|------------------|--|---|---|
| 1. Academic Achievement | 1.A.1 | English Language Arts (ELA) | 75% of students will show gains in ELA performance on the F.A.S.T. | ELA Florida Assessment of Student Thinking (F.A.S.T.) scores will be collected for all students participating in FAST. |
| | 1.A.2 | English Language Arts (ELA) | 75% of students will show gains in ELA on an evidence-based progress monitoring system supported by the department's contractor | Regular progress monitoring data will be collected for students in all grades periodically |
| | 1.A.3 | English Language Arts (ELA) | 75% of students will show improvement in ELA grades | <u>Student grades and progress reports</u> will be collected for all students during the school year each grading period |
| | 1.B.1 | Mathematics | 75% of students will show improvement in Math performance on the F.A.S.T. | Math Florida Assessment of Student Thinking (F.A.S.T.) scores will be collected for all students participating in FAST. |
| | 1.B.2 | Mathematics | 75% of students will show gains in mathematics on an evidence-based progress monitoring system supported by the department's contractor | Regular progress monitoring data will be collected for students in all grades periodically |
| | 1.B.3 | Mathematics | 75% of students will show improvement in mathematic grades | <u>Student grades and progress reports</u> will be collected for all students during the school year each grading period |
| | 1.C. | Grade Point Average (GPA)-Secondary Only | 75% of students will improve their cumulative GPA by at least 0.1 point annually | GPA will be collected for all students who receive a GPA annually |
| 2. Dropout Prevention | 2.A. | Attendance/Dropout Prevention | 75% of students will improve their school day attendance annually | School day attendance rate will be collected for all students annually |
| 3. Behavior | 3.A. | Behavior | 75% of students will improve their behavior annually | Data report on in-school suspension and discipline referrals will be collected for all students monthly |
| 4. Engagement/ Safe and Supportive Relationships | 4.A.1 | Engagement/Safe and Supportive Relationships | 75% of students will increase their safe and supportive relationships with peers and adults annually | Stakeholder Surveys (day school teachers on engagement) will be collected for all students annually |
| | 4.A.2 | Engagement/Safe and Supportive Relationships | 75% of students will increase their engagement in school annually | Stakeholder Surveys (day school teachers on engagement) will be collected for all students annually |





PROPOSED

**Florida's 21st Century Community Learning Centers
Continuation Attendance-Based Funding Worksheet
2022-2023**

This worksheet is designed to bring all 21st CCLC subgrantees into minimum compliance with the attendance thresholds established by the Request for proposals/Applications. It is a standardized process to establish the maximum funding for which the continuing program is eligible. Every 21st CCLC program proposed to provide services to a specific number of students at specific sites on a daily basis (Average Daily Attendance - ADA), and was funded based on this proposed ADA. Due to varied attendance patterns during the pandemic, funding adjustments for attendance been waived for the 2022-2023 program year.

| | |
|--|---|
| For the Children, Inc. Agency Name | 508-2443-3PCC1 2022-2023 Project Number |
| \$512,815.00 2021-22 Award Amount (DOE200) | 1 Number of Sites |
| | 17 Cohort |

Agency entering Year 5 of funding.

Program-Level Analysis -- Overall Average Daily Attendance by Component

| Component | Proposed Daily Attendance | Reported Daily Attendance | Overall Performance (Reported/Proposed) | Subject to Site-Level Adjustment? |
|-------------------------|---------------------------|---------------------------|---|-----------------------------------|
| Before School | | n/a | n/a | no |
| Afterschool | 100 | n/a | n/a | no |
| Weekend | 100 | n/a | n/a | no |
| School Breaks/ Holidays | 100 | n/a | n/a | no |
| Summer | 100 | n/a | n/a | no |

Site-Level Funding Summary (Individual Site Analysis Attached)

| Site Name | 2022-2023 Max. Site Funding |
|-------------------|-----------------------------|
| Barton Elementary | \$ 512,829.00 |
| | \$ - |
| | \$ - |
| | \$ - |

2022-2023 Maximum Funding Amount
\$512,829.00

2022-23 Maximum Funding Amount reflects performance levels.

Special Notes / Comments



Florida's 21st Century Community Learning Centers
Site-Level Average Daily Attendance - Funding Worksheet

Agency Name: For the Children, Inc.
 2022-23 Project # 508-2443-3PCC1 Cohort: 17

| |
|-----------------|
| 1 # of Sites |
|-----------------|

| Barton Elementary | | | | | | | | | | | | |
|----------------------------|---|-----|------------------|--------------------------|----------------|---------------------------|------------|---------|--------|-----------|---|---------------|
| 2021-2022 | | | Review | | | 2022-2023 | | | | | | |
| Proposed (Most Recent) | Reported (As submitted through April 2021) | | Min Red ADA % | Subject to Adjustment | Transportation | New Funding Request Guide | | | | | Maximum Funding (Proportion Applied) | |
| | # Students | ADA | | | | % Perform | # Students | Hrs/Day | # Days | Base Rate | | Adj. Rate |
| Afterschool Group 1 | 80 | n/a | n/a | no | no | 80 | 3 | 174 | \$4.00 | \$4.00 | \$ 167,040.00 | \$ 140,467.92 |
| Afterschool w/ Tr. | 20 | n/a | n/a | no | yes | 20 | 3 | 174 | \$5.00 | \$5.00 | \$ 52,200.00 | \$ 43,896.22 |
| School Break/Hol | 80 | n/a | n/a | no | no | 80 | 10 | 14 | \$6.00 | \$6.00 | \$ 67,200.00 | \$ 56,510.08 |
| School Break/Hol w/ Tr. | 20 | n/a | n/a | no | yes | 20 | 10 | 14 | \$7.00 | \$7.00 | \$ 19,600.00 | \$ 16,482.11 |
| Summer | 80 | n/a | n/a | no | no | 80 | 10 | 49 | \$6.00 | \$6.00 | \$ 235,200.00 | \$ 197,785.29 |
| Summer w/ Tr. | 20 | n/a | n/a | no | yes | 20 | 10 | 49 | \$7.00 | \$7.00 | \$ 68,600.00 | \$ 57,687.38 |
| | | | | | | | | | | | \$ 609,840.00 | \$ 512,829.00 |

Calculating the Ratio

| | |
|-------------------------|---------------|
| Total Services Proposed | \$ 609,840.00 |
| Maximum Funding | \$ 512,829.00 |

Proportion to Unit Cost 84.09%

This proportion must be applied every year of funding

The proportion must reflect the scenario most beneficial for the department (the best deal). If a program increases the level of services, the ratio must be revised to reflect the lower proportion. The proportion cannot be increased.



2022-2023 SITE PROFILE

| | | | | | |
|---------------------------|--------------------------|-----------------------|-----------------------|-----------------|-------------------------------------|
| Agency Name | For The Children Inc. | Project Number | 508-2443B-3PCC1 | | |
| Site Name | Barton Elementary School | | | Zip Code | 33460 |
| Site Address: | 1700 Barton Road | City | Lake Worth Beach | County | Palm Beach |
| Site Contact Name: | Reginale Durandisse | Phone | 561-493-1190/512-8473 | Email | DurandisseR@forthechildrenfirst.org |

| TARGET SCHOOLS | | | | | | | | | |
|--------------------------|-------------------------|------------|-----------------------------|--------------------------|----|-----|-----|---|-----|
| School Name | School-wide Information | | | # Targeted Students | | | | | |
| | Grades Served by School | Enrollment | Free and Reduced Lunch Rate | Grades Served by Program | BS | AS | SUM | W | H |
| Barton Elementary School | K, 1, 2, 3, 4, 5 | 905 | 99% | 2, 3, 4, 5 | | 100 | 100 | | 100 |
| TOTAL | | | | | | 100 | 100 | | 100 |

| BEFORE SCHOOL SITE OPERATIONS | | | | | | |
|-------------------------------|----------|---------|-----------|------------------------------|--------|---|
| Start Date | End Date | | | Total Number of Service Days | | |
| Non-service days | | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday | Total hours of Before School services per typical week. |
| Start Time | | | | | | |
| End Time | | | | | | |
| Hours | | | | | | |

| AFTER SCHOOL SITE OPERATIONS | | | | | | | |
|------------------------------|-----------|---------|-----------|------------------------------|---------|--|-----|
| Start Date | End Date | | | Total Number of Service Days | | | |
| | 8/10/2022 | | | 5/26/2023 | | | 174 |
| Non-service days | | | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday | Total hours of After School services per typical week. | |
| Start Time | 2:40 PM | 2:40 PM | 2:40 PM | 2:40 PM | 2:40 PM | | |
| End Time | 5:40 PM | 5:40 PM | 5:40 PM | 5:40 PM | 5:40 PM | | |
| Hours | 3 | 3 | 3 | 3 | 3 | | |
| Early Release Dates | | | | Total Service Days | | Hours/Day | |

| WEEKEND, HOLIDAY, SCHOOL BREAK SITE OPERATIONS | | | | | | |
|--|---|--|---|-------------------|--|---------------------------------------|
| Service days | 8/23/22, 9/26/22, 10/05/22, 10/14/22, 11/08/22, 1/03/23, 1/16/23, 2/20/23, 3/17/23, 3/20/23, 3/21/23, 3/22/23, 3/23/23, 3/24/23 | | | | | |
| | Holidays/Break | | Total number of Holiday, School Break service days. | Saturday | | Total number of Weekend service days. |
| Start Time | 7:30 AM | | | Start Time | | |
| End Time | 5:30 PM | | | End Time | | |
| Hours | 10 | | | Hours | | |

| SUMMER SITE OPERATIONS | | | | | | | |
|------------------------|--------------------------|---------|-----------|------------------------------|---------|----------|--|
| Start Date | End Date | | | Total Number of Service Days | | | |
| | 8/01/2022 | | | 8/09/2022 | | | 7 |
| Start Date | 5/30/2023 | | | 7/31/2023 | | | Total Number of Service Days |
| Non-service days | | | | | | | |
| | 6/01/23, 6/02/23 7/04/23 | | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Total hours of Summer services per typical week. |
| Start Time | 7:30 AM | 7:30 AM | 7:30 AM | 7:30 AM | 7:30 AM | | |
| End Time | 5:30 PM | 5:30 PM | 5:30 PM | 5:30 PM | 5:30 PM | | |
| Hours | 10 | 10 | 10 | 10 | 10 | | |

| ADULT FAMILY MEMBER SERVICES | | | |
|--|--|--|--|
| Describe Frequency, Duration, and Dosage: | FTC and Barton School Administrators have determined that parents want English Language classes, financial literacy and budgeting, healthy lifestyle, including mindfulness, nutrition, health education, physical fitness, basic technology and parenting skills. We will offer monthly classes like these for approximately one hour each session. | | |
| Total Number of Sessions | 11 | | Total Number of Adult Family Members Served |
| | | | 33 |

| STUDENT/TEACHER RATIO | | | |
|-----------------------|------|--|----------------------------------|
| Academic Ratio | 18:1 | | Personal Enrichment Ratio |
| | | | 18:1 |



STATE OF FLORIDA
DEPARTMENT OF HEALTH
CHILD CARE LICENSE



50-51-03940

50-BID-5395246

Issued To: For The Children Inc.
1700 Barton Road
Lake Worth, FL 33460

County: **Palm Beach**
Amount Paid: \$1,250.00
Date Paid: 08/17/2021
Issued Date: 01/01/2022

Mail To: For The Children, Inc.
1700 Barton Road
Lake Worth, FL 33460

Permit Expires On: 12/31/2022

Issued By:
Department of Health in Palm Beach County
P.O. Box 29
West Palm Beach, FL 33402-0029

Owner: For The Children, Inc.

(561) 837-5903

Total Capacity (Capacity for Child Care Accounts): 300

This certifies that **For The Children Inc.**, owned by **For The Children, Inc.**, located at **1700 Barton Road, Lake Worth**, has been inspected by the Palm Beach County Health Department on behalf of the Child Care Facilities Board and meets the minimum standards of the Palm Beach County Rules & Regulations Governing Child Care Facilities, & Chapter 59-1698, Laws of Florida, as amended. As such, the owner is permitted to operate the facility with a **maximum capacity of 300 children**. The license holder shall comply with the above-referenced laws, rules, & regulations incorporated by reference herein as if set out in full. This license may be revoked for failure to comply with the same. **Special Conditions: Infant Capacity is 0**

Original Customer: For The Children Inc. (NON-TRANSFERABLE)

DISPLAY CERTIFICATE IN A CONSPICUOUS PLACE

A) Name of Eligible Recipient/Fiscal Agent:

For The Children Inc. (Barton Elementary School)

B) DOE Assigned Project Number:

508-2443B-3PCC1

C) TAPS Number:

23B036

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
|----------|--------|---|--------------|----------|-----------------------------|------------------------|-------------------------|------------------------|
| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6000 | <p>Salaries: CEO To provide oversight of 21st CCLC project, monitoring of the budget for proper use of funds, hiring of staff, assisting with contract compliance. Responsible for meeting with the program director, school administrators, program compliance and grant monitors and program evaluator. Provides direct assistance in the formulation and implementation of agency policies and procedures as they affect the administration of grant projects. Processes award documents, drafts sub-agreements, MOU's, and similar documents and assist in other capacity as needed.</p> <p>Annual Salary: \$114,867 \$114,867 x 25% FTE /12 months = \$2,393.06 x 12 months = \$28,717</p> <p>10% Administrative: \$2,872 5% Evaluation: \$1,436</p> | 0.25 | \$28,717 | 100% | | | |
| | 6020 | <p>Fringe Benefits FICA: CEO Cost to include FICA at 6.20% and Medicare at 1.45% for a total of 7.65%.</p> <p>\$28,717 x 7.65% = \$2,197</p> <p>10% Administrative: \$220 5% Evaluation: \$110</p> | | \$2,197 | 100% | | | |
| | 6230 | <p>Fringe Benefits SUTA: CEO Cost to include SUTA at 0.62% of the first \$7,000 of employee wage (New rate effective May 2021).</p> <p>First \$7,000 x 0.62% x 25% FTE = \$11</p> <p>10% Administrative: \$1 5% Evaluation: \$1</p> | | \$11 | 100% | | | |
| | 6040 | <p>Fringe Benefits Workers Comp.: CEO Cost to include Worker's Compensation at 1%.</p> <p>\$28,717 x 1% = \$287</p> <p>10% Administrative: \$29 5% Evaluation: \$14</p> | | \$287 | 100% | | | |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
|----------|--------|---|--------------|---------|-----------------------------|------------------------|-------------------------|------------------------|
| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6240 | Fringe Benefits Retirement: CEO Costs to include Retirement at 2%. $\$28,717 \times 2\% = \574 <i>10% Administrative: \$57</i> <i>5% Evaluation: \$29</i> | | \$574 | 100% | | | |
| | 6230 | Health/Life/AD&D: CEO Costs to include health insurance, dental insurance, and vision insurance. For the Children pays 80% of insurance costs and the full-time employee will pay 20%. For the Children began offering health/life/AD&D to full-time employees beginning in April 2021; full-time employees such as the CEO may choose to opt in. Insurance rate is dependent on employee age. $\$586.54 \times 12 \text{ months} \times 80\% = \$5,630.78$ $\$5,630.78 \times 25\% \text{ FTE} = \$1,408$ <i>10% Administrative: \$141</i> <i>5% Evaluation: \$70</i> | | \$1,408 | 100% | | | |
| | 6010 | Salaries: Administrative Support Staff/Bookkeeper Tracks all program expenses, maintains a financial program binder with all necessary invoices and backup documentation, purchases supplies and services, submits purchase requisition forms to supervisors, places program orders, scans all receipts and invoices to QuickBooks, ensures compliance with agency requirements regarding purchasing regulations, procurement policy, equipment inventory, and closing documents. Assists with monthly program reimbursement reports. $\$36,400 \text{ salary} \times 25\% \text{ FTE} = \$9,100/12 \text{ months} = \758.33 $758.33 \times 12 \text{ months} = \$9,100$ <i>100% Administrative: \$9,100</i> | 0.25 | \$9,100 | 100% | | | |
| | 6020 | Fringe Benefits FICA: Administrative Support Staff/Bookkeeper Cost to include FICA at 6.20% and Medicare 1.45% for a total of 7.65%. $\$9,100 \times 7.65\% = \696 <i>100% Administrative: \$696</i> | | \$696 | 100% | | | |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
|----------|--------|--|--------------|--------|-----------------------------|------------------------|-------------------------|------------------------|
| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6230 | Fringe Benefits SUTA: Bookkeeper Cost to include SUTA at 0.62% of the first \$7,000 of employee wage (New rate effective May 2021). First \$7,000 x 0.62% x 25% FTE = \$11 <i>100% Administrative: \$11</i> | | \$11 | 100% | | | |
| | 6040 | Fringe Benefits: Administrative Support Staff/Bookkeeper Worker's Compensation at 1%. \$9,100 x 1% = \$91 <i>100% Administrative: 91</i> | | \$91 | 100% | | | |
| | 6240 | Fringe Benefits: Administrative Support Staff/Bookkeeper Cost to include Retirement at 2% \$9,100 x 2% = \$182 <i>100% Administrative: \$182</i> | | \$182 | 100% | | | |
| | 6230 | Health/Life/AD&D: Administrative Support Staff/Bookkeeper Costs to include health insurance, dental insurance, and vision insurance. For the Children pays 80% of insurance costs and the full-time employee will pay 20%. For The Children began offering health/life/AD&D to full-time employees beginning in April 2021; full-time employees such as the CEO may choose to opt in. Insurance rate is dependent on employee age. \$294.42 x 12 months x 80% = \$2,826.43 \$2,826.43 x 25% FTE = \$707 <i>100% Administrative: \$707</i> | | \$707 | 100% | | | |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
|----------|--------|--|--------------|----------|-----------------------------|------------------------|-------------------------|------------------------|
| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6100 | <p>Salaries: 21st CCLC Program Director Under the direct supervision of the CEO and Program Compliance and Grants Monitor, the Curriculum Director provides supervision of all 21st CCLC project activities (during after school, summer and holiday/break days). Provides supervision of teachers and program activity coordinator. Works with teachers in the creation and implementation of lesson plans, completes program reports, assists with project evaluation and contract compliance. Will preferably be a certified teacher with a Masters in education or education leadership with at least 5 years of experience working with ELL students or various ethnic groups. This part-time position will be 80% direct service and 20% evaluation to gather data and assist with monthly data reports for 21st CCLC.</p> <p>\$32/hr x 5 hrs/day x 237 days = \$37,920 (237 days includes 174 After School days, 14 Holidays and 49 Summer days)</p> <p>20% Evaluation: \$7,584</p> | 0.57 | \$37,920 | 100% | | | |
| | 6020 | <p>Fringe Benefits FICA: 21st CCLC Program Director Cost to include FICA at 6.20% and Medicare at 1.45% for a total of 7.65% .</p> <p>\$37,920 x 7.65% = \$2,901</p> <p>20% Evaluation: \$580</p> | | \$2,901 | 100% | | | |
| | 6230 | <p>Fringe Benefits SUTA: 21st CCLC Program Director Cost to include SUTA at 0.62% of the first \$7,000 of employee wage (new rate effective January 2022).</p> <p>First \$7,000 x 0.62% = \$43</p> <p>20% Evaluation: \$9</p> | | \$43 | 100% | | | |
| | 6040 | <p>Fringe Benefits Workers Comp.: 21st CCLC Program Director Worker's Compensation at 1%.</p> <p>\$37,920 x 1% = \$379</p> <p>20% Evaluation: \$76</p> | | \$379 | 100% | | | |

| (1) FUNCTION | (2) OBJECT | (3) ACCOUNT TITLE AND NARRATIVE | (4) FTE POSITION | (5) AMOUNT | (6) % ALLOCATED to this PROJECT | (7) ALLOWABLE DOE USE ONLY | (8) REASONABLE DOE USE ONLY | (9) NECESSARY DOE USE ONLY |
|-----------------|---------------|---|------------------------|---------------|---|-------------------------------------|--------------------------------------|-------------------------------------|
| | 6100 | <p>Salaries: Program Activity Coordinator Under the direction of the CEO and 21st CCLC Curriculum Director 21st CCLC, the Program Activity Coordinator (PAC) will be a full-time position and serve as the 21st CCLC Site Coordinator. This position will assist the Program Director with the recruitment of students, management of day to day activities for personal enrichment, student safety, and communication with parents and partners. PAC will collect daily attendance log from school, make follow-up calls for the identified 21st CCLC children who are absent, assist parents in the completion of program registration and other documents, and coordinate the daily snack preparation and distribution. PAC is responsible for the supervision of para-professionals/group leaders. PAC is responsible for recruitment and supervision of volunteers/mentors and interns from local college, university, civic organizations and churches. PAC is directly responsible for scheduling in-house training for group leaders and volunteers through Prime Time of Palm Beach and other service providers and partners. PAC prepares purchase orders and obtains approval from Director/CEO, conducts and maintains student and parent enrollment /activity forms, reviews data to address any discrepancy with Program Director, prepares and maintains weekly and monthly program calendar, and coordinates field trips with education department. PAC will need to be available at all times to respond to the needs of the program such as sign-and sign-out of children at the front office and provide coverage for late parent pickup. PAC will make sure that the site/classrooms are in order for the regular school day. PAC will provide coverage for late evening adult family activities and complete other duties as related to 21st CCLC program activities. PAC will maintain program equipment inventory. Qualifications for this position include: Bachelor of Arts degree or Associate Degree with at least three years of experience working in after school programs; must be willing to enroll and obtain childcare director credential within one year of employment.</p> <p>Annual salary of \$36,558 x 1 FTE = \$36,558</p> <p>10% Evaluation: \$3,656</p> | 1.00 | \$36,558 | 100% | | | |
| | 6020 | <p>Fringe Benefits FICA: Program Activity Coordinator Cost to include FICA at 6.20% and Medicare at 1.45% for a total of 7.65%.</p> <p>$\\$36,558 \times 7.65\% = \\$2,797$</p> <p>10% Evaluation: \$280</p> | | \$2,797 | 100% | | | |
| | 6230 | <p>Fringe Benefits SUTA: Program Activity Coordinator Cost to include SUTA at 0.62% of the first \$7,000 of employee wage (new rate effective May 1, 2021).</p> <p>$\text{First } \\$7,000 \times 0.62\% = \\43</p> <p>10% Evaluation: \$4</p> | | \$43 | 100% | | | |

| (1) FUNCTION | (2) OBJECT | (3) ACCOUNT TITLE AND NARRATIVE | (4) FTE POSITION | (5) AMOUNT | (6) % ALLOCATED to this PROJECT | (7) ALLOWABLE DOE USE ONLY | (8) REASONABLE DOE USE ONLY | (9) NECESSARY DOE USE ONLY |
|-----------------|---------------|--|------------------------|---------------|---|-------------------------------------|--------------------------------------|-------------------------------------|
| | 6040 | Fringe Benefits Workers Comp.: Program Activity Coordinator Worker's Compensation at 1%. $\$36,558 \times 1\% = \366 <i>10% Evaluation: \$37</i> | | \$366 | 100% | | | |
| | 6230 | Health/Life/AD&D: Program Activity Coordinator Costs to include health insurance, dental insurance, and vision insurance. For the Children pays 80% of insurance costs and the full-time employee will pay 20%. For the Children began offering health/life/AD&D to full-time employees beginning in April 2021; full-time employees may choose to opt in. Insurance rate is dependent on employee age. $\$372 \times 12 \text{ months} \times 80\% = \$3,571$ <i>10% Evaluation: \$357</i> | | \$ 3,571 | 100% | | | |
| | 6240 | Fringe Benefits Retirement.: Program Activity Coordinator Cost to include Retirement at 2% after the completion of two continuous years of employment with For The Children Inc. $\$36,558 \times 2\% = \731 <i>10% Evaluation: \$73</i> | | \$731 | 100% | | | |
| | 6100 | Part-Time Wages: Certified Teachers Develop lesson plans and deliver instruction in assigned subjects to 21st CCLC participating students. Each class will have a certified teacher with a para-professional/group leaders with experience working in after school program and knowledge of Quality Improvement System (QIS) administered by Prime Time Palm Beach County. Teacher will be provided .5 hr each day to gather the necessary supplies to prepare for the upcoming lesson and attend a short meeting with PAC to plan for the week. Hourly rate was increased for the position to remain competitive. <u>Afterschool</u> $6 \text{ teachers} \times \$30/\text{hr} \times 2.5 \text{ hrs} \times 174 \text{ days} = \$78,300$ <u>Holiday/Breaks and Summer (14 holiday/break days + 49 summer days = 63 days)</u> $6 \text{ teachers} \times \$30/\text{hr} \times 6 \text{ hrs} \times 63 \text{ days} = \$68,040$ <u>Field Trips on Holiday/Breaks & Summer</u> $6 \text{ teachers} \times \$30/\text{hr} \times 2 \text{ hrs} \times 10 \text{ field trips} = \$3,600$ | 2.40 | \$149,940 | 100% | | | |

| (1) FUNCTION | (2) OBJECT | (3) ACCOUNT TITLE AND NARRATIVE | (4) FTE POSITION | (5) AMOUNT | (6) % ALLOCATED to this PROJECT | (7) ALLOWABLE DOE USE ONLY | (8) REASONABLE DOE USE ONLY | (9) NECESSARY DOE USE ONLY |
|-----------------|---------------|--|------------------------|---------------|---|-------------------------------------|--------------------------------------|-------------------------------------|
| | 6020 | Fringe Benefits FICA: Certified Teachers Cost to include FICA at 6.20% and Medicare at 1.45% for a total of 7.65%. \$149,940 x 7.65% = \$11,470 | | \$11,470 | 100% | | | |
| | 6230 | Fringe Benefits SUTA: Certified Teachers Cost to include SUTA at 0.62% of the first \$7,000 of employee wage (new rate effective May 2021). First \$7,000 x 0.62% x 7 staff = \$304 | | \$304 | 100% | | | |
| | 6040 | Fringe Benefits Workers Comp.: Certified Teachers Worker's Compensation at 1%. \$149,940 x 1% = \$1,499 | | \$1,499 | 100% | | | |
| | 6100 | Salaries: Group Leaders Develop and implement daily personal enrichment, assist with homework and other program related activities, assist with daily supervision, drive the bus as needed to drop youth home, and conduct other youth development asset building activities. Qualifications for this position include: High school diploma; bilingual in Spanish/Haitian Creole preferred; retired professionals in the field of education or related fields; college students with one year of experience working in a school environment with children in grade K-5; possession of a Commercial Driver License (CDL to drive the 24 passengers bus or higher). Group Leaders will undergo a DOT physical, drug test, level 1 & 2 background screening along with a one week on the job training by a senior bus driver in order to drive students home. An additional .5 hr will be provided for each group leader to cleanup, review daily sign-in log to assure that every child is accounted for and gather materials for the next day's personal enrichment activities. Hourly rate increased for the position to remain competitive. <u>Afterschool:</u> 6 group leaders x \$16/hr. x 3.5 hrs/day x 174 days = \$58,464 <u>Summer:</u> (12 staff will share position) 12 group leaders x \$16/hr x 5 hrs/day x 49 days = \$47,040 <u>Holidays/Breaks:</u> (12 staff will share position) 12 group leaders x \$16/hr x 5 hrs/day x 14 days = \$13,440 <u>AFMS Activities & Advisory Board Meeting (6:00-7:30 PM)</u> Group leaders will provide childcare and supervision during 9 AFMS activities and 2 advisory board meetings for a total of 11 meetings. Additional .5 hr will be allocated for cleanup. 3 group leaders x \$16/hr x 2 hrs/meeting x 11 meetings = 1,056 | 3.61 | \$120,000 | 100% | | | |

| (1) FUNCTION | (2) OBJECT | (3) ACCOUNT TITLE AND NARRATIVE | (4) FTE POSITION | (5) AMOUNT | (6) % ALLOCATED to this PROJECT | (7) ALLOWABLE DOE USE ONLY | (8) REASONABLE DOE USE ONLY | (9) NECESSARY DOE USE ONLY |
|-----------------|---------------|--|------------------------|---------------|---|-------------------------------------|--------------------------------------|-------------------------------------|
| | 6020 | Fringe Benefits FICA: Group Leaders Cost to include FICA at 6.20% and Medicare at 1.45% for a total of 7.65%. \$120,000 x 7.65% = \$9,180 | | \$9,180 | 100% | | | |
| | 6230 | Fringe Benefits SUTA: Group Leaders Cost to include SUTA at .62% of the first \$7,000 of employee wage (new rate effective May 2021). First \$7,000 x 0.62% x 12 employees = \$521 | | \$521 | 100% | | | |
| | 6040 | Fringe Benefits Workers Comp.: Group Leaders Worker's Compensation at 1%. \$120,000 x 1% = \$1,200 | | \$1,200 | 100% | | | |
| | 6420 | Personnel Background Checks: Cost includes Level I and Level II FDLE/FBI background screenings for 4 group leaders, and 2 certified teachers. Volunteers' background screenings will be covered in kind or by another funding source. Cost is \$4 for local check and \$100 PBC Schol District badge + \$86 for ACAH level 2 required check for a total of \$190 per person. Costs estimated at \$190/person x 6 teachers/staff = \$1,140 | | \$1,140 | 100% | | | |
| | 6410 | Personnel: Drug Test Cost includes physical and drug tests for 4 group leaders and 2 certified teachers. Volunteers' physical and drug tests will be covered in-kind or by another funding source. \$50/person x 6 teachers/staff = \$300 | | \$300 | 100% | | | |
| | 6630 | Insurance: General Liability, Auto Package, Student Insurance, Professional Liability, Sexual and Molestation, D&O The annual cost of insurance which includes General Liability, auto insurance, property insurance, student medical insurance, Professional Liability insurance, Directors and Officers Insurance is \$92,500. The 21st CCLC grant funds make up 29% of the 2022-2023 agency budget. \$92,500 annual cost x 29% 21st CCLC, = \$26,825 <i>100% Administrative: \$26,825</i> | | \$26,825 | 100% | | | |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
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| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6970 | <p>Travel: Student Transportation Fuel for the 24 passenger FTC charter bus that will be used to transport actively participating 21st CCLC students from school (program site) to home. For school breaks and summer programming, parents will drop-off students at school site and transportation will be provided in the evening. Field trip transportation will be contracted and FTC buses will not be used. Cost estimated by the furthest distance of transporting children from the program site at 20 miles round trip for 237 days (174 afterschool, 14 holiday/breaks and 49 summer).</p> <p>20 miles RT x 237 days x 1 bus x \$.445 = \$2,109</p> | | \$2,109 | 100% | | | |
| | 6974 | <p>Travel: Bus Maintenance Maintenance for the 24 passenger FTC charter bus that will be used to transport actively participating 21st CCLC students from school (program site) to home and for field trips. Estimates include cost of oil change, tires, other equipment and labor. Estimates include \$100 cost of oil change, \$200 for tires rotation or change, AC, filters check/replenish and other equipment repairs and \$200 for labor. The average repair cost is based on last year's expenses at an average of two maintenance services at \$500/service.</p> <p>20 miles/RT x 1 bus x 237 days = 4,740 miles; bus will be serviced every 2,500 to 3,000 miles. Cost estimated at \$500 service cost x 2 maintenance services = \$1,000</p> | | \$1,000 | 100% | | | |
| | 6942 | <p>Printing and Supplies Estimated cost for printing student materials, brochures and flyers. Costs include supplies for printing such as toner, ink, paper, file folders and labels.</p> <p>Supplies estimated at \$150/month x 12 months = \$1,800</p> | | \$1,800 | 100% | | | |
| | 6350 | <p>Facility Cleaning and Building Supplies Cleaning and maintenance supplies will be used on the program site for deep cleaning. This will ensure sanitation and safety of students.</p> <p>\$162.50/month x 12 months = \$1,950</p> | | \$1,950 | 100% | | | |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
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| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6970 | <p>Staff Travel: In-County & Out-County Travel Travel cost for staff to and from agency headquarters, school district, community meeting. Also, costs associated with program staff attending 21st CCLC conferences and regional meetings.</p> <p><u>Out-of-County Travel - 21st CCLC Training</u> 21st CCLC related conference and trainings. Program Director and staff will attend the conference.</p> <p><u>21st CCLC Fall Conference 2022-23</u> Registration: \$0 Rental Car: \$76/day x 3 days = \$228 Fuel: \$50 Parking: \$12/day x 3 days x 1 car = \$36 Room rate: \$99 x 2 nights x 2 attendees = \$396 Per Diem: \$36/day x 3 days x 2 attendees = \$216</p> <p><u>21st CCLC Spring Regional Meeting 2022-23</u> Mileage: .445 x 100 miles (roundtrip) = \$44.50 \$44.50 x 2 attendees = \$89</p> | | \$1,015 | 100% | | | |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
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| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6957 | <p>Fees: Admission Cost Field Trips The costs are exclusively for actively participating 21st CCLC students. Field trips will clearly support the approved goals and objectives of the 21st CCLC program, and all trips will be based upon established educational curriculum. All field trip expenditures will follow applicable federal, state and local rules and regulations governing field trips. Tickets will be purchased only from educational centers of the field trip destination. Documentation will be maintained to support the expenditure including lesson or PBL plan, sample student work, and attendance logs for both students and adult chaperones. To cover the cost of admission for educational field trips to local museum, wild life sanctuaries and zoo, South Florida Museum and Science related to specific project based learning. During all field trips students will be accompanied by program staff, certified teachers, and chaperones.</p> <p><u>Off-Site Field Trips: Holiday/School Breaks</u> <u>Palm Beach Zoo</u> "All about animals and their habitats" (Grade 2-3) \$14.50/student x 50 students = \$725 <u>Lion and Country Safari (Grade 4 & 5)</u> \$14.50/student x 50 students = \$725</p> <p><u>Morikami Museum (Grade 2 & 3):</u> Students will do one 1 hr tour through the museum. Students then will work on Hokusai Art Activity and create their own art piece of a rushing waterfall using chigiri-e, stickers, and other coloring mediums. <i>Cost includes free admission for 2 chaperones</i> Estimated \$8/student x 50 students = \$400 Paid chaperones at \$14 x 2 chaperone = \$28</p> <p><u>South Florida Science Center & Aquarium (Grade 4 & 5)</u> Presentation on "Engineering is Elementary" and museum tour \$14.95/student x 50 students = \$748</p> | | \$14,416 | 100% | | | |

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|-----------------|---------------|---|------------------------|---------------|---|-------------------------------------|--------------------------------------|-------------------------------------|
| | | <p>Off-Site Field Trips: Summer Field Trips</p> <p><u>Butterfly World</u> (cost includes 10 entries for chaperones) \$10/student x 100 students = \$1,000</p> <p><u>Delray Beach Playhouse</u>: \$6/student x 100 students = \$600</p> <p><u>Florida Science Museum-Circuit Science</u>: \$14.95/student x 100 students = \$1,495</p> <p><u>Norton Museum of Arts</u>: \$5/student x 100 students = \$500</p> <p><u>KidsFit Jamathon at South Florida Fairground</u> Students will attend the fitness event to supplement student learning in the health and nutrition component "All about mental and physical fitness" by Digital Vibe. \$10/student x 100 students = \$1,000</p> <p><u>Swimming Facility</u> Palm Beach County Drowning Prevention Coalition will provide interactive lessons on water safety. 8 session will be done with students who will be transported to the pool. \$3.50/student x 100 students x 8 sessions = \$2,800</p> <p>On-Site Field Trips</p> <p><u>South Florida Science Center and Aquarium</u> This will be a Family and Adult Science Night on-site. Group rate estimated at \$22.50/table x 20 tables = \$450</p> <p><u>Florida Science Museum: Chemical Concoctions</u> \$14.95 x 100 students = \$1,495</p> <p><u>Palm Beach County Drowning Prevention Coalition</u> Palm Beach County Drowning Prevention Coalition will provide 7 on-site sessions about water safety. \$3.50/student x 100 students x 7 sessions = \$2,450</p> | | | | | | |

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| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6975 | <p>Contracted Service: Transportation for Field Trips Transportation for field trips costs are exclusively for actively participating 21st CCLC students. For the Children has an adjusted rate with the contractor for \$450 for a 57 passenger charter bus. Cost is inclusive of all costs for driver, gas, insurance and round trip transportation. Students grade groups will attend field trips on different days. Grade groups are Grade 2nd & 3rd and 4th & 5th for trips on Holidays.</p> <p><u>After School</u> Estimated cost of rental in case of emergency or bus breakdowns with the FTC charter buses. \$525/bus x 2 buses for 50 students = \$1,050</p> <p><u>Holidays/Breaks</u> \$525/bus x 1 bus for 50 students x 4 field trips = \$2,100</p> <p><u>Summer</u> \$525/bus x 2 buses for 100 students x 6 field trips = \$6,300</p> | | \$9,450 | 100% | | | |
| | 6943 | <p>Program Student Consumable Supplies and Materials To purchase program supplies and consumable materials for the exclusive use of actively participating 21st CCLC students and their adult families. Materials and supplies are needed to complete various program related activities from writing, drawing, and painting.</p> <p><u>Student Consumables:</u> To include pencils, notebooks, coloring paper, crayons, and arts supplies as needed for students. Cost estimated at \$834.60/grade x 5 class groups = \$4,173</p> <p><u>Classroom Supplies:</u> To include manipulatives for math, reading, and science; outdoor supplies for physical fitness. Cost estimated at \$863/grade x 5 groups = \$4,315</p> | | \$8,488 | 100% | | | |

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|-----------------|---------------|--|------------------------|---------------|---|-------------------------------------|--------------------------------------|-------------------------------------|
| | 6943 | <p>Program Instructional Supplies and Materials: To purchase program supplies and instructional materials for the exclusive use of actively participating 21st CCLC students.</p> <p><u>Build It (Creative Engineering/Robotics):</u> \$12.95/student x 100 students = \$1,295 + \$65 shipping = \$1,360</p> <p><u>Math:</u> Grade level math manipulatives resource kits: 100 x \$46.50 = \$4,650</p> <p><u>Charity for Change:</u> Curriculum that aims to instill empathy, compassion and the giving spirit through academics. Give Curriculum and Giver Program Consumables offer a variety of online resources, lessons plans, and parent engagement activities, training and ongoing support with weekly consumables for each student. After School: \$20.45/student x 100 students = \$2,045 Summer: \$8.46/student x 100 students = \$846</p> | | \$8,901 | 100% | | | |
| | 6310 | <p>Consultant/Contractual Services: Payroll Expenses ADP fees for staff payroll.</p> <p>\$5/staff x 23 staff/vendors x 2 payrolls/month x 12 months = \$2,760</p> <p>100% Administrative: \$2,760</p> | | \$2,760 | 100% | | | |
| | 6335 | <p>Contracted Service: IT Services Estimated costs for equipment maintenance, upgrades, computer repairs, website design and updates, and social media. The 21st CCLC grant funds make up 29% of the 2022-23 agency budget.</p> <p>\$500 x 12 months x 29% (21st CCLC cost) = \$1,740</p> | | \$1,740 | 100% | | | |
| | 6305 | <p>Consultant/Contractual Services: Accountant Certified CPA conducts monthly monitoring meetings with Bookkeeper to review fiscal and performance activities. Provides information to CEO. Works directly with the agency administrative office to coordinate monthly program reconciliation. Reports to the project director to adjust spending. Assists with reimbursement reports as needed. Helps prepare for audits.</p> <p>\$85/hr x 4 hrs/month x 12 months = \$4,080</p> <p>100% Administrative: \$4,080</p> | | \$4,080 | 100% | | | |

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|-----------------|--------|--|--------------|-------------------|--|------------------------|-------------------------|------------------------|
| FUNCTION | OBJECT | ACCOUNT TITLE AND NARRATIVE | FTE POSITION | AMOUNT | % ALLOCATED to this PROJECT | ALLOWABLE DOE USE ONLY | REASONABLE DOE USE ONLY | NECESSARY DOE USE ONLY |
| | 6325 | <p>Consultant/ Contractual Services: Auditor Auditor will conduct program audit and provide management audit report and other grant-related activities. Agency is required to conduct an annual audit. The 21st CCLC grant funds make up 29% of the 2022-23 agency budget.</p> <p>\$11,900 x 29% (21st CCLC cost) = \$3,451</p> <p>100% Administrative: \$3,451</p> | | \$3,451 | 100% | | | |
| D) TOTAL | | | | \$ 512,829 | Admin: \$51,223 (9.99%) Eval: \$14,316(2.29%) | | | |

